



Agreement on the Conservation  
of Albatrosses and Petrels

## 2024 Call for Applications to Undertake a Secondment

The Agreement on the Conservation of Albatrosses and Petrels (ACAP) is an Inter-governmental Agreement that seeks to achieve and maintain a favourable conservation status for species listed under its Annex 1. Applications are sought to undertake a secondment under the ACAP Secondment Programme for the purpose of building capacity within Parties, and as a means of achieving tasks within the current work programmes of the Advisory Committee (see Annex 5, [AC14 Report](#)) and Secretariat (see [AC14 Doc 24](#)).

Applications can only be submitted by ACAP Parties.

The proposed secondment should meet the following criteria:

1. The work to be undertaken addresses a task or tasks identified in the Advisory Committee's or Secretariat's Work Programme, and/or is deemed to be of high importance to achievement of the Agreement's objective.
2. The work proposed is international in nature (i.e. the outcomes will be of relevance to more than one country). However, this does not preclude secondments to a host institution within the applicant's country of residence, provided the international relevance of the capacity building is clear.
3. The funds allocated will not be used for the purpose of paying applicants' salaries. It is expected that the applicant's institution will continue to pay the applicant's salary. However, funds may be used to contract a suitable professional to develop/present a training webinar or online workshop.
4. The task to be undertaken has a capacity building focus.
5. The funds allocated will generally be used for travel, accommodation and per diem costs, but can also be used for online training activities including one-on-one mentoring, enrolment in a training course from a reputable educational institution, organisation of webinars/online workshops, and other relevant activities which enhance ACAP capacity.
6. The applicant has received in-principle agreement from the host or collaborating institution to participate in this work.

Applicants are encouraged to contact the [Working Group Convenors](#), the [Advisory Committee Chair](#), [Vice-chair](#), or the [Secretariat](#) to help identify ACAP priority areas for their proposal. Secondment Application Forms are available in all Agreement languages from the [ACAP](#)

[website](#). Completed applications are to be submitted to relevant [ACAP National Contact Points](#), who will then forward them to the [ACAP Secretariat](#).

Applications containing all signatures and endorsements must be **received by the Secretariat** no later than **Tuesday, 19 November 2024 AEDT (UTC+11)**. Applicants will be advised of the outcome of their application by Wednesday, 15 January 2025.