

 <p>Agreement on the Conservation of Albatrosses and Petrels</p>	<p><b>Fourth Meeting of the Parties</b> <i>Lima, Peru, 23 – 27 April 2012</i></p> <p><b>Annotated Agenda</b></p> <p><b>Secretariat</b></p>
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Agenda Items	Documents
<p><b>1. Official opening and opening remarks</b></p> <p>An opening speech will be provided by a representative/s of the Host Government. The Secretariat will provide information to delegates on housekeeping issues. Parties will be provided with an opportunity to give a brief opening statement.</p>	
<p><b>2. Procedural Issues</b></p> <p><b>2.1. Adoption of Agenda</b></p> <p>The meeting is invited to review the provisional agenda and schedule and to make any proposals for amendment prior to their adoption, in accordance with rule 14(4) of the MoP rules of procedure.</p> <p><b>Outcome:</b> Adoption of an agenda and meeting schedule.</p> <p><b>2.2. Amendments to the MoP Rules of Procedure</b></p> <p>Australia has presented a paper proposing an amendment to Rule 4(1) of the Rules of Procedure for the Meeting of the Parties.</p> <p><b>Outcome:</b> Adoption or rejection of the proposed amendment to rule 4(1) of the MoP rules of procedure. <b><i>Draft Resolution 4.x</i></b></p> <p><b>2.3. Establishment of Credentials Committee</b></p> <p>Parties will be invited to nominate members to a Credentials Committee consisting of three Representatives of the Parties.</p> <p><b>Outcome:</b> Establishment of a Credentials Committee to review the credentials submitted by Parties in accordance with rule 5(3) of the MoP rules of procedure.</p>	<p>MoP4 Doc 01 MoP4 Doc 03</p> <p>MoP4 Doc 06</p>

<p><b>3. Reports</b></p> <p><b>3.1. Report of Credentials Committee</b></p> <p>The Chair of the Credentials Committee will present a report on the outcome of the Committee's considerations.</p> <p><b>Outcome:</b> Endorsement of the findings of the Credentials Committee.</p> <p><b>3.2. Report of the Depositary</b></p> <p>Australia will present a report on the status of signatures and ratifications to the Agreement.</p> <p><b>3.3. Reports of Observers</b></p> <p>Observers are invited to present a brief summary of activities they have undertaken relevant to the work of the Agreement</p>	<p>MoP4 Doc 07</p> <p>MoP4 Inf 07</p>
<p><b>4. Operation of the Secretariat</b></p> <p><b>4.1. Report of the Secretariat</b></p> <p>The Secretariat will present a report on the activities it has undertaken since the Third Meeting of Parties.</p> <p><b>4.2. Secretariat Work Programme 2013-2015</b></p> <p>The Secretariat will present a proposed work programme for the Secretariat for the 2013-2015 triennium.</p> <p><b>Outcome:</b> Adoption of a work programme for the Secretariat for the 2013-2015 triennium. <i>Draft Resolution 4.x</i></p> <p><b>4.3. Review of Staff Regulations</b></p> <p>A number of amendments are proposed to the Secretariats staff regulations, specifically to amend out of date salary scales relevant to Regulation 5; and to incorporate amendments to Annex A to improve the process for the selection of the Executive Secretary.</p> <p><b>Outcome:</b> Parties to give consideration to the proposed recommendations and adopt those they consider appropriate. <i>Draft Resolution 4.x</i></p> <p><b>4.4. Review of Financial Regulations</b></p> <p>An amendment is proposed to Financial Regulation 9.3 to provide for the more efficient management of the Agreement's assets in accordance with Australian Accounting Standards Board (AASB) Standard 116 and guidance provided by the Australian National Audit Office.</p> <p><b>Outcome:</b> Adoption or rejection of the proposed amendment to</p>	<p>MoP4 Doc 08</p> <p>MoP4 Doc 20</p> <p>MoP4 Doc 14</p> <p>MoP4 Doc 24</p> <p>MoP4 Doc 13</p>

<p>Financial Regulation 9.3. <i>Draft Resolution 4.x</i></p>	
<p><b>5. Operation of the Meeting of the Parties</b></p> <p>No papers have been submitted for consideration under this agenda item. Parties will be invited to identify any areas of potential improvement to the operation of the Meeting of the Parties.</p>	
<p><b>6. Operation of the Advisory Committee</b></p> <p><b>6.1. Report of the Advisory Committee</b></p> <p>The Advisory Committee Chair will report to the MoP on the activities and meetings of the Advisory Committee, with particular reference to progress with actions under Article IX of the Agreement. A report will also be provided on the process used for the allocation of funds to the Advisory Committee’s work programme.</p> <p><b>6.2. Advisory Committee Work Programme 2013 - 2015</b></p> <p>The sixth meeting of the Advisory Committee drafted a work programme for the Advisory Committee and its Working Groups for the next triennium 2013-2015.</p> <p><b>Outcome:</b> Adoption of a work programme for the Advisory Committee for 2013–2015. <i>Draft Resolution 4.x</i></p>	<p>MoP4 Doc 09          MoP4 Doc 12</p> <p>MoP4 Doc 19</p>
<p><b>7. Operation of the Agreement</b></p> <p><b>7.1. Report on Implementation of the Agreement</b></p> <p>The Advisory Committee Chair will present this report, compiled by the Advisory Committee from reports provided to the Secretariat by Parties to the Agreement.</p> <p><b>Action:</b> Parties are requested to review progress made with implementation of the Agreement and to take these outcomes into consideration when developing the Work Programmes for the Advisory Committee and the Secretariat for the next triennium.</p> <p><b>7.2. Amendment to Reporting Format for the Report on the Implementation of the Agreement</b></p> <p>A revised reporting template has been developed to assist Parties with the submission of information required under Article VII.1 c). A report has been provided on the operation of the new reporting system.</p> <p><b>Action:</b> Parties are requested to review progress made with the new reporting system and to make recommendations on any further modifications/improvements they would like to see incorporated.</p>	<p>MoP4 Doc 11          MoP4 Inf 04</p> <p>MoP4 Inf 05</p>

<p><b>7.3. Proposed Amendment to Annex 1 - listing of <i>Puffinus mauretanicus</i> Balearic Shearwater</b></p> <p>In accordance with Article XII of the Agreement, Spain has proposed the inclusion of the Balearic shearwater in Annex 1 of the Agreement. The Advisory Committee endorsed this nomination at its sixth meeting (AC6).</p> <p><b>Outcome:</b> A decision made on whether to include the Balearic Shearwater in Annex 1 of the Agreement. If the nomination is accepted, adopt <i>Draft Resolution 4.x</i>.</p>	<p>MoP4 Doc 16          MoP4 Inf 01          MoP4 Inf 02</p>
<p><b>7.4. Identification of Priority Actions for Conservation Measures</b></p> <p>The Advisory Committee has recently completed and approved a systematic framework that combines information on vulnerability of seabird populations, threats to them and the likelihood of success of addressing threats to derive a set of high priority conservation actions for both land-based and at-sea threats.</p> <p><b>Outcome:</b> Note the recommendations made with regard to the prioritisation framework and agree to use the results of the framework to guide the future work of ACAP and Parties and to prioritise actions to achieve the objectives of the Agreement.</p>	<p>MoP4 Doc 17          MoP4 Inf 06</p>
<p><b>7.5. Proposed Indicators to Measure the Success of the Agreement</b></p> <p>The Advisory Committee (AC6) reviewed a number of papers and advice relating to indicators, taking account of the conclusions and advice of its working groups on this topic. It recommended that a number of indicators be employed immediately to measure the success of the Agreement, while others are further developed and evaluated.</p> <p><b>Outcome:</b> Approval by Parties for the use and further development of the proposed set of indicators recommended by AC6.</p>	<p>MoP4 Doc 23          MoP4 Inf 03</p>
<p><b>7.6. Capacity Building</b></p> <p>A definition and set of principles for taking action on capacity building opportunities have been developed by the Advisory Committee and the Secretariat for consideration by MoP.</p> <p><b>Outcome:</b> Endorsement by Parties of the recommendations made for the development of capacity building opportunities within the Agreement.</p>	<p>MoP4 Doc 18</p>
<p><b>7.7. Development of Arrangements with Other Organisations</b></p> <p>MoP3 authorised the Secretariat to enter into a number of Memoranda of Understanding (MoU) with other organisations. Parties</p>	<p>MoP4 Doc 15</p>

<p>are requested to review existing MoU and to decide whether new MoU should be entered into.</p> <p><b>Outcome:</b> A decision made on new MoU to be entered into by the Secretariat. <i>Draft Resolution 4.x</i></p> <p><b>7.8. Financial Report and Auditor’s Report</b></p> <p>The Secretariat will present the 2010-11 Financial Statements and the independent audit report. Parties are asked to review these documents and make recommendations as appropriate.</p> <p><b>Outcome:</b> Appointment of an external auditor for the next triennium and a decision made on the proposed writing off of minor debts.</p> <p><b>7.9. Agreement Budget 2013-2015</b></p> <p>The Secretariat has prepared a draft budget for the Agreement for the period 2013-2015 in accordance with Finance Regulation 3.5.</p> <p><b>Outcome:</b> Adoption of the Agreement budget for 2013-2015. <i>Draft Resolution 4.x</i></p> <p><b>7.10. Scale of Contributions</b></p> <p>MoP3 established an ad hoc committee to consider options for amending the Scale of Contributions. The result of the ad hoc committee’s work outlining preferred options for a revised scale of contributions is submitted for consideration by the Parties.</p> <p><b>Outcome:</b> Adoption of a revised scale of contributions. <i>Draft Resolution 4.x</i></p> <p><b>7.11 National Plans of Action</b></p> <p>This agenda item provides an opportunity for Parties to provide information on the development or amendment of their National Plans of Action. No papers have been submitted for consideration under this agenda item.</p> <p><b>7.12. Accession of non-Party Range States to the Agreement</b></p> <p>This agenda item provides an opportunity for Parties to review progress with the accession of non-Party Range States to the Agreement and to discuss strategies to facilitate further accessions.</p>	<p>MoP4 Doc 10</p> <p>MoP4 Doc 21</p> <p>MoP4 Doc 22</p>
<p><b>8. Provisional Date and Venue of the Fifth Meeting</b></p> <p>Parties are asked to nominate and reach agreement on the date and venue of the Fifth Meeting.</p>	
<p><b>9. Other Business</b></p>	

<p><b>9.1. Media Release</b></p> <p>Offers will be sought from Parties to assist with the writing of a press release summarising the key outcomes achieved at the meeting.</p> <p><b>9.2. Participation at 5<sup>th</sup> International Albatross and Petrel Conference</b></p> <p>Information will be provided on the conduct of the 5<sup>th</sup> International Albatross and Petrel conference in Wellington, New Zealand and discussion held on ACAP representation at the conference.</p>	
<p><b>10. Closing Remarks</b></p> <p>Parties will have the opportunity to make closing remarks.</p>	
<p><b>11. Adoption of MoP4 Report</b></p> <p>The report of the meeting is to be drafted and agreed to by the Parties.</p> <p><b>Outcome:</b> Adoption of the report of the meeting.</p>	
<p><b>12. Closure of the Meeting</b></p> <p>The meeting is expected to close on Friday, 27 April 2012, no later than 17:00.</p>	