



Agreement on the Conservation
of Albatrosses and Petrels

19 December 2025

To: Advisory Committee Members
ACAP National Contact Points
Meeting Attendees

AC15 Meeting Circular 2 – Dates and Venue for AC and Working Group Meetings, Meeting Agendas, Template for Meeting Documents, Meeting Registration and Hotel information.

Dates and Venue for AC15 and Working Group Meetings

As advised in [AC15 Circular 1](#), the Fifteenth Meeting of ACAP's Advisory Committee (AC15) will be held from Monday 1 to Friday 5 June 2026, in Swakopmund, Namibia. The venue for the meeting will be the [Swakopmund Plaza Hotel](#) located at 42 Libertina Amathila Avenue, Swakopmund.

Meetings of the Population and Conservation Status Working Group, Seabird Bycatch Working Group, and a joint meeting of both Working Groups will precede AC15 at the same venue.

A Heads of Delegation meeting will be convened on Sunday 31 May in the late afternoon/evening.

Meeting Agendas

Draft agendas for the Advisory Committee and Working Group meetings are attached:

- 9th Population and Conservation Status Working Group (PaCSWG9) meeting, 25 May 2026 (Attachment 1).
- Joint 13th Seabird Bycatch Working Group / 9th Population and Conservation Status Working Group meeting (Joint SBWG13/PaCSWG9), 26 May 2026 (Attachment 2).
- 13th Seabird Bycatch Working Group (SBWG13) meeting, 27-29 May 2026 (Attachment 3).

- 15th Meeting of the Advisory Committee (AC15), 1-5 June 2026 (Attachment 4).

Document Templates

Templates for meeting documents (including [PaCSWG9](#), [SBWG13](#), [AC15](#) and [joint Working Groups](#) meeting) are available on the ACAP website. Please use these templates when submitting documents to the Secretariat. Please consider submitting supporting information as an Information Paper, rather than in the Working Document itself.

Deadlines for document submission were provided in [AC15 Circular No 1](#).

Meeting Registration

It would greatly assist the preparations for the meetings if participants could register by Friday, 1 May 2026. A [registration form](#) is available on the ACAP website. Please return completed forms to the [Secretariat](#).

Hotel Information

Apart from sponsored delegates, participants should make their own accommodation arrangements. Hotels in the vicinity of the meeting venue include:

[Beach Hotel Swakopmund](#)

[Hansa Hotel Swakopmund](#)

[Hotel Deutsches Haus Swakopmund](#)

[Prost Hotel Swakopmund](#)

[Strand Hotel Swakopmund](#)

[Swakopmund Hotel and Entertainment Centre](#)

[Swakopmund Plaza Hotel](#)

[Swakopmund Sands Hotel](#)



Jonathon Barrington
Executive Secretary
ACAP Secretariat



Mike Double
Chair
ACAP Advisory Committee

ATTACHMENT 1: DRAFT PaCSWG9 MEETING AGENDA

PaCSWG9 Draft Agenda	
1.	Welcome and opening remarks
2.	WG membership
3.	Adoption of the Agenda
4.	Updates of ACAP Species Assessments
5.	Population status and trends 5.1 Population trends of ACAP species 5.2 IUCN Red List review
6.	Threats 6.1 Updates on management of land-based threats 6.2 Pollutants, including plastics and other marine debris 6.3 High-pathogenicity H5N1 avian influenza and other pathogens 6.4 Impacts of climate change at breeding sites
7.	Data gaps 7.1. Review key gaps in population data 7.2 Review key gaps in tracking data
8.	Best-practice guidelines and other online resources 8.1 Updates to existing guidelines and resources 8.2. New guidelines
9.	Reviews and information 9.1 Global Ocean Observing System (GOOS) update
10.	Review of recommendations from previous PaCSWG meetings
11.	Future Work Programme 11.1 Review Work Programme 2026 – 2028
12.	Any other business
11.	Reporting to AC15
13.	Close of meeting

ATTACHMENT 2: DRAFT JOINT SBWG13/PaCSWG9 MEETING AGENDA

Joint SBWG13/PaCSWG9 Draft Agenda	
1. Welcome and opening remarks	
2. Adoption of the Agenda	
3. Overlap of birds and at-sea threats	
3.1. Review of tracking studies for risk assessments	
3.2. Offshore energy infrastructure developments and associated risks	
3.3. Other at-sea threats including climate change	
4. ACAP High Priority Populations	
4.1. Review key research and management actions for current ACAP High Priority populations	
4.2. Development of an ACAP strategy for High Priority Populations – reporting template	
4.3. Proposals for new High Priority Populations	
5. Coordination of activities relating to RFMCOs	
5.1 Update on RFMCO Engagement Strategy implementation	
6. Listing of species on Annex 1	
6.1. Review criteria for list of candidate species	
6.2. Proposals to list species on Annex 1	
7. ACAP funded programmes	
7.1 Small Grants Scheme	
7.2 Secondment Programme	
8. Review of recommendations from previous Joint SBWG/PaCSWG meetings	
9. Future Work Programme	
9.1. Review Work Programme 2026 – 2028	
10. Reporting to the Meeting of the Parties	
11. Any other business	
12. Reporting to AC15	
13. Close of meeting	

ATTACHMENT 3: DRAFT SBWG13 MEETING AGENDA

SBWG13 Draft Agenda	
1. Welcome and opening remarks	
2. WG membership	
3. Adoption of Agenda	
4. ACAP seabird bycatch mitigation best practice advice – definition and criteria	
4.1	Definition and criteria
4.2	Structure, style and target audiences for advice documents
5. Seabird Bycatch Mitigation in Trawl Fisheries	
5.1	Review recent developments in mitigation research and update Best Practice Advice and Mitigation Factsheets
5.2	Review priorities for mitigation research
6. Seabird Bycatch Mitigation in Demersal Longline Fisheries	
6.1	Review recent developments in mitigation research and update Best Practice Advice and Mitigation Factsheets
6.2	Review priorities for mitigation research
7. Seabird Bycatch Mitigation in Pelagic Longline Fisheries	
7.1	Review recent developments in mitigation research and update Best Practice Advice and Mitigation Factsheets
7.2	Review priorities for mitigation research
8. Artisanal and Small-scale Fisheries	
8.1	Review recent developments in mitigation research and update toolbox advice and Mitigation Factsheets
8.2	Review priorities for mitigation research
9. Seabird Bycatch Mitigation in Purse Seine Fisheries	
9.1	Review recent developments in mitigation research and update toolbox advice and Mitigation Factsheets
9.2	Review priorities for mitigation research
10. Seabird Bycatch Mitigation in Other Fisheries	
10.1	Consider recent developments in mitigation research and review priorities for further research
10.2	Review assessment of risks and development of ACAP advice for any other relevant fisheries

11. FAO IPOA/NPOA-Seabirds
11.1 Review of status of implementation of NPOA-Seabirds
12. Priority at-sea conservation actions
12.1 Review progress with updates to priority fisheries
13. Enhancing implementation of best practice seabird bycatch mitigation measures
14. ACAP Seabird Bycatch Performance Indicators
15. Monitoring Techniques for Seabird Bycatch and Mitigation Use
15.1 Review developments in monitoring methods or techniques and update Guidelines for observer and EM data collection
16. Tools and Guidelines
16.1 Updates and new guidelines
16.2 Review progress with reformatting Mitigation Factsheets
17 Review recommendations from previous SBWG meetings
18. Funding priorities for 2026–2028
19. Future Work Programme
19.1 Review Work Programme 2026 – 2028
20. Any other business
21. Reporting to AC15
22. Close of Meeting

**ATTACHMENT 4: DRAFT AC15 MEETING AGENDA, AS REVIEWED BY AC14
(AC14 REPORT, ANNEX 9)**

AC15 Draft Agenda	
1.	Opening Remarks
2.	Adoption of the Agenda
3.	Rules of Procedure
4.	Report of the Depositary
5.	ACAP Secretariat
	5.1 Activities undertaken in 2025 - 2026 intersessional period
	5.2 Secretariat Work Programme 2026 – 2028
6.	Agreement’s Financial Matters
	6.1 Financial Report
7.	Observer Reports
	7.1 Reports from Observers to AC15
8.	Report from the Meeting of Parties relevant to AC
9.	Taxonomy of Albatrosses and Petrels
	9.1 Report of the Taxonomy Working Group
10.	Seabird Bycatch
	10.1 Report of the Seabird Bycatch Working Group
11.	Joint meeting of the Seabird Bycatch and Population and Conservation Status Working Groups
	11.1 Report of the Joint meeting of the Seabird Bycatch and Population and Conservation Status Working Groups
12.	Population and Conservation Status of Albatrosses and Petrels
	12.1 Report of the Population and Conservation Status Working Group
13.	ACAP Engagement Strategy with Regional Fisheries Management and Conservation Organisations
14.	Communications Strategy
15.	Advisory Committee
	15.1 Operation of the Advisory Committee
	15.2 Advisory Committee Work Programme 2026 – 2028
	15.3 Agreement Grant Scheme and Secondment Programme

16. Listing of New Species

17. Election and Appointment of AC Officers

18. Sixteenth Meeting of the Advisory Committee

18.1 Timing and Venue

18.2 Draft Agenda

19. Any Other Business

20. Adoption of Report.

21. Closing Remarks