



Agreement on the Conservation
of Albatrosses and Petrels

27 November 2025

To: Advisory Committee Members
National Contact Points
Meeting Attendees

AC15 Meeting Circular 1 – Meeting location and dates, meeting agenda, submission of documents, applications for Observer status

Location and Dates

The Fifteenth Meeting of ACAP's Advisory Committee (AC15) will be held from Monday 1 to Friday 5 June 2026, in Swakopmund, Namibia.

Meetings of the Population and Conservation Status Working Group and the Seabird Bycatch Working Group will precede AC15, PaCSWG9 on Monday 25 May, and SBWG13 from Wednesday 27 to Friday 29 May. A joint SBWG13/PaCSWG9 meeting will be held on Tuesday 26 May, to discuss cross-cutting issues.

A Heads of Delegation meeting will be convened on Sunday 31 May in the late afternoon/evening. The time for this meeting will be advised closer to the meeting date.

Meeting Documents

The deadlines for submission and distribution of meeting documents for AC15 and the Working Group meetings are:

- | | |
|------------------|---|
| 23 January 2026 | Draft agenda for AC15 (and Working Groups) distributed by the Secretariat. |
| 24 February 2026 | Inclusion of new items in the meeting agendas. |
| 26 March 2026 | Revised draft agendas for AC15, and Working Group meetings distributed. |
| 26 March 2026 | Submission of AC15 Working Papers and Working Group Papers requiring translation (only the abstracts of WG papers will be translated, however, full documents are required by this deadline.) |
| 11 April 2026 | Submission of AC15 Information Papers and Working Group Information Papers . |

25 April 2026 Meeting documents distributed in all working languages by the Secretariat (by publication on the ACAP website).

Dates are close of business your local time. Meeting documents will not be accepted after these dates. It would assist the Secretariat if papers were submitted as early as possible. It would also be appreciated if participants could advise the Secretariat in advance of any papers that they intend submitting to the meetings.

Meeting Agenda

The draft agenda for AC15 as reviewed by AC14 is provided in Attachment 1. In accordance with Rule 17(4) of the Advisory Committee Rules of Procedure, it is requested that Parties advise the Secretariat **by Tuesday 24 February 2026** of any new items they would like to have added to the agenda.

Draft agendas for PaCSWG9, SBWG13, and the joint SBWG13/PaCSWG9 meeting will be provided by 23 January 2026.

Applications for Observer Status

The deadlines for submission of requests for Observer status to attend AC15 and the Working Group meetings are:

- | | |
|------------------|--|
| 24 February 2026 | Deadline for submission of written requests for observer status by international bodies and non-international bodies |
| 26 March 2026 | International bodies and non-international bodies advised if their request for observer status has been approved |

Information on the venue and accommodation will be provided in Meeting Circular 2. Meeting Circular 2 will also include information on registration and other meeting arrangements.



Jonathon Barrington
Executive Secretary
ACAP Secretariat



Mike Double
Chair
ACAP Advisory Committee

**ATTACHMENT 1: DRAFT AC15 MEETING AGENDA, AS REVIEWED BY AC14
(AC14 REPORT, ANNEX 9)**

AC15 Draft Agenda	
1. Opening Remarks	
2. Adoption of the Agenda	
3. Rules of Procedure	
4. Report of the Depositary	
5. ACAP Secretariat	
5.1	Activities undertaken in 2025 - 2026 intersessional period
5.2	Secretariat Work Programme 2026 – 2028
6. Agreement's Financial Matters	
6.1	Financial Report
7. Observer Reports	
7.1	Reports from Observers to AC15
8. Report from the Meeting of Parties relevant to AC	
9. Taxonomy of Albatrosses and Petrels	
9.1	Report of the Taxonomy Working Group
10. Seabird Bycatch	
10.1	Report of the Seabird Bycatch Working Group
11. Joint meeting of the Seabird Bycatch and Population and Conservation Status Working Groups	
11.1	Report of the Joint meeting of the Seabird Bycatch and Population and Conservation Status Working Groups
12. Population and Conservation Status of Albatrosses and Petrels	
12.1	Report of the Population and Conservation Status Working Group
13. ACAP Engagement Strategy with Regional Fisheries Management and Conservation Organisations	
14. Communications Strategy	
15. Advisory Committee	
15.1	Operation of the Advisory Committee

15.2 Advisory Committee Work Programme 2026 – 2028 15.3 Agreement Grant Scheme and Secondment Programme
16. Listing of New Species
17. Election and Appointment of AC Officers
18. Sixteenth Meeting of the Advisory Committee 18.1 Timing and Venue 18.2 Draft Agenda
19. Any Other Business
20. Adoption of Report.
21. Closing Remarks