



Agreement on the Conservation  
of Albatrosses and Petrels

To: Advisory Committee Members  
ACAP National Contact Points  
ACAP Working Group Members  
Meeting Attendees

## **AC14 Meeting Circular 2 – Dates and Venue for AC and Working Group Meetings, Workshop on seabird bycatch data and at-sea threat prioritisation, Template for Meeting Documents, Meeting Registration and Hotel information**

### **Dates and Venue for AC14 and Working Group Meetings**

As advised in [AC14 Circular 1](#), the Fourteenth Meeting of ACAP's Advisory Committee (AC14) will be held from Monday 12 to Friday 16 August 2024, in Lima, Peru.

Meetings of the Seabird Bycatch Working Group, the Population and Conservation Status Working Group and a joint meeting of both Working Groups will precede AC14, as will a workshop at the same venue.

A Heads of Delegation (HoDs) meeting will be convened on Sunday 11 August in the late afternoon/evening.

In summary, meeting dates are:

- Sunday 4 August: Workshop on seabird bycatch data and at-sea threat prioritisation
- Monday 5 to Wednesday 7 August: SBWG12
- Thursday 8 August: Joint SBWG12/PaCSWG8
- Friday 9 August: PaCSWG8
- Sunday 11 August: HoDs
- Monday 12 to Friday 16 August: AC14

The **venue** for the meeting will be [Hotel José Antonio Deluxe](#), Calle Bellavista 133, Miraflores, Lima.

## **Workshop on seabird bycatch data and at-sea threat prioritisation**

A full day Workshop on seabird bycatch data and at-sea threat prioritisation will be held on Sunday 4 August. Further details will be provided in subsequent Circulars.

## **Document Templates**

Templates for meeting documents ([SBWG12](#), [PaCSWG8](#), [Joint SBWG12/PaCSWG8](#), [AC14](#)) are available on the ACAP website. Please use these templates when submitting documents to the Secretariat. Please consider submitting supporting information as an Information Paper, rather than in the Working Document itself.

Deadlines for document submission and draft meeting agendas were provided in AC14 Meeting Circular 1.

## **Meeting Registration**

It would greatly assist the preparations for the meeting if participants could register by Friday, 12 July 2024. A [registration form](#) is available on the ACAP website. Please return completed forms to the [Secretariat](#).

## **Hotel Information**

Sponsored delegates will have their accommodation arranged at the venue, Hotel José Antonio Deluxe, by the Secretariat. A separate circular will be sent to ACAP National Contact Points about sponsorship of delegates.

Meeting participants other than sponsored delegates should make their own accommodation arrangements. Hotel José Antonio Deluxe has set aside 30 additional rooms that can be reserved by other participants in the meeting, at a cost of USD 80 per night (for a single room), including breakfast. Non-sponsored participants who wish to stay at the Hotel José Antonio Deluxe should use the password ALBATROS and contact [reservas@hotelesjoseantonio.com](mailto:reservas@hotelesjoseantonio.com), copied to [acar@hotelesjoseantonio.com](mailto:acar@hotelesjoseantonio.com), providing your name, dates and type of room required. This option will be available until 45 days before the start of the meeting.

Other hotels in the vicinity of the meeting venue include:

- [Hotel Holiday Inn, Lima Miraflores](#) (Four Stars): Calle Alfonso Ugarte 117, Miraflores (Contact: Tatiana Mejía, email: [Tatiana.Mejia@ihg.com](mailto:Tatiana.Mejia@ihg.com))
- [Hilton Garden Inn, Lima Miraflores](#) (Four Stars): Malecón Balta 770, Miraflores (Contact: Yuri Romero; email: [yuri.romero@hilton.com](mailto:yuri.romero@hilton.com))
- [Crowne Plaza](#) (Four Stars): Av. Benavides 300, Miraflores (Contact: Rosanna Rojas, email: [r.rojas@otphoteles.com](mailto:r.rojas@otphoteles.com))
- [Iberostar Selection](#) (Five Stars): Malecón 29 de Julio 385, Miraflores (Contact: Paola Araoz, email: [paola.araoz@iberostar.com](mailto:paola.araoz@iberostar.com))

Handwritten signature of Christine Bogle in black ink.

Dr Christine Bogle  
Executive Secretary  
ACAP Secretariat

28 March 2024

Handwritten signature of Dr Mike Double in blue ink.

Dr Mike Double  
Chair, ACAP Advisory Committee