



Agreement on the Conservation
of Albatrosses and Petrels

To: Advisory Committee Members
National Contact Points
Meeting Attendees

AC12 Meeting Circular 4 - Meeting location and dates, submission of documents, and applications for Observer status.

As advised in AC12 Meeting Circular 3 (in May 2020), ACAP Parties decided to postpone the AC12 Meeting, originally scheduled for August-September 2020. Following additional intersessional decisions by ACAP Parties and discussions with the chairs and convenors, **a decision has been made to hold AC12 as a virtual meeting, in August/September 2021.**

Location and Dates

The Twelfth Meeting of ACAP's Advisory Committee (AC12) will be held from 30/31 August to 1/2 September 2021. A detailed schedule will be provided nearer the dates of the meeting, with details of the local time at different locations.

Meetings of the Seabird Bycatch Working Group, and the Population and Conservation Status Working Group will precede AC12: SBWG10 from 16/17 to 18/19 August, and PaCSWG6 from 23/24 to 24/25 August 2021.

Meeting sessions will be no longer than 4 hours per day, to allow for participation across multiple time zones. Online interpretation will be provided. A Heads of Delegation meeting will be convened during the first hour of the Advisory Committee meeting.

Provisional Agenda

Provisional AC12, SBWG10 and PaCSWG6 agendas are attached for your consideration in ATTACHMENT 1. The annotations explain proposed changes to the agenda to take account of the virtual format and reduced hours. Given the reduced time available, we propose that many items be dealt with by correspondence (in advance of the meeting), some through a combination of advanced discussion by correspondence followed by brief discussion at the meeting, and the remainder with more comprehensive discussion at the meeting itself. Please send any comments on the draft agendas to the Secretariat **by 18 May**.

Meeting Documents

The deadlines for submission and distribution of meeting documents for AC12 are:

18 April 2021	Draft agendas for AC12 and Working Group meetings distributed by the Secretariat (attached to this Circular)
18 May 2021	Deadline for inclusion of new items in the meeting agendas
17 June 2021	Revised draft agendas for AC12 and Working Group meetings distributed
17 June 2021	Deadline for submission of Working Group Documents requiring translation (full documents are required by this deadline; however, only the abstracts of WG papers will be translated).
1 July 2021	Deadline for submission of AC12 Working Documents
8 July 2021	Deadline for submission of Working Group Information Papers .
22 July 2021	Deadline for submission of AC12 Information Papers
17-31 July 2021	Meeting documents distributed in all working languages by the Secretariat

Dates are close of business at your own local time. Meeting documents will not be accepted after these dates. It would assist the Secretariat if papers were submitted as early as possible. It would be appreciated if participants could advise the Secretariat in advance of any papers that they intend submitting to the meetings.

Applications for Observer Status

The deadlines for submission of requests for Observer status to attend AC12 are:

18 May 2021	Deadline for submission of written requests for observer status by international bodies
17 June 2021	Deadline for submission of written requests for observer status from non-international bodies
17 June 2021	International bodies advised if their request for observer status has been approved
17 July 2021	Non-international bodies advised if their request for observer status has been approved

Information on the arrangements for the virtual meeting, on meeting registration and other issues, will be provided in Meeting Circular 5.



Dr Christine Bogle
Executive Secretary
ACAP Secretariat




Nathan Walker
Chair
ACAP Advisory Committee

16 April 2021

ATTACHMENT 1. PROVISIONAL AC12, SBWG10 AND PaCSWG6 AGENDAS


PROVISIONAL AC12 AGENDA	
1. Opening Remarks	
2. Adoption of the Agenda	
3. Rules of Procedure	<i>Guidelines will be developed for virtual meeting, including any specific rules of procedure required for this format.</i>
4. Report of the Depositary	<i>Document will not be presented during the meeting</i>
5. ACAP Secretariat	<p>5.1 Activities undertaken in 2019/2021 intersessional period: <i>Document will not be presented during the meeting. Discussion as necessary, including on how the intersessional decision-making process has functioned in 2020-2021.</i></p> <p>5.2 Secretariat Work Programme 2019 – 2022 <i>Document will not be presented during the meeting; discussion as required.</i></p> <p>5.3 Secretariat Work Programme 2023 – 2025 <i>Prepared following the meeting</i></p>
6. Agreement's Financial Matters	<p>6.1 Financial Report <i>Comments and questions in advance of meeting and discussion in meeting if required</i></p> <p>6.2 Agreement Budget 2023 – 2025 <i>Brief discussion only as this is largely an information document for the AC and will be discussed fully at MoP7.</i></p>
7. Observer Reports	<p>7.1 Reports from Observers to AC12 <i>Provided by correspondence in advance of meeting</i></p>
8. Report on the Implementation of the Agreement	<i>Discussed in the meeting</i>
9. Advisory Committee Report to the Seventh Meeting of the Parties	<i>Core business, written comments invited and discussion in meeting and post-meeting.</i>
10. Population and Conservation Status of Albatrosses and Petrels	<p>10.1 Report of the Population and Conservation Status Working Group <i>Proposed schedule will enable preparation and translation of PaCSWG report in advance of AC discussion, which should be brief and concentrate on key issues.</i></p>
11. Taxonomy of Albatrosses and Petrels	<p>11.1 Report of the Taxonomy Working Group <i>Document will not be presented during the meeting</i></p>

<p>12. Seabird Bycatch</p> <p>12.1 Report of the Seabird Bycatch Working Group <i>As for PaCSWG report</i></p>
<p>13. Joint meeting of the Seabird Bycatch and Population and Conservation Status Working Groups</p> <p>13.1 Report of the joint meeting of the Seabird Bycatch and Population and Conservation Status Working Groups <i>Postponed until AC13</i></p>
<p>14. Advisory Committee</p> <p>14.1 Advisory Committee Work Programme 2019 – 2022: <i>Core business</i> 14.2 Advisory Committee Work Programme 2023 – 2025: <i>Core business</i> 14.3 Agreement Grant Scheme and Secondment Programme: <i>Discuss as required</i></p>
<p>15. Indicators to Measure the Success of ACAP</p> <p><i>Discussed in the meeting</i></p>
<p>16. Listing of New Species</p> <p><i>Discuss at meeting if any proposals</i></p>
<p>17. Election and Appointment of AC Officers if required</p> <p><i>Some elections will be required</i></p>
<p>18. Seventh Meeting of the Parties</p> <p>18.1 Timing and Venue: <i>briefly</i> 18.2 Draft Provisional Agenda: <i>required</i></p>
<p>19. Thirteenth Meeting of the Advisory Committee</p> <p><i>Brief discussion</i></p> <p>19.1 Timing and Venue: <i>desirable</i> 19.2 Draft Agenda: <i>required</i></p>
<p>20. Other Business</p> <p><i>As required</i></p>
<p>21. Adoption of Report</p> <p><i>Key decisions under each agenda item to be adopted after each agenda item and confirmed before close of meeting; draft final report to be prepared after the meeting and shared with participants by correspondence for their comments as soon as possible following the meeting. This process to be continued for second (and potentially third) drafts before report is adopted by correspondence.</i></p>
<p>22. Closing Remarks</p>

 <p>Agreement on the Conservation of Albatrosses and Petrels</p>	<p>Tenth Meeting of the Seabird Bycatch Working Group <i>17 - 19 August 2021</i></p> <p>Draft Meeting Agenda <i>SBWG Convenors and Vice-convenors</i></p>
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SBWG10 Draft Agenda	
1.	Welcome and opening remarks
2.	WG membership and introduction
3.	Adoption of Agenda
4.	ACAP seabird bycatch mitigation best practice advice – definition and criteria
5.	Seabird Bycatch Mitigation in Trawl Fisheries 5.1 Review recent developments in mitigation research and update Best Practice Advice 5.2 Update Mitigation Fact Sheets if required 5.3 Consider priorities for mitigation research
6.	Seabird Bycatch Mitigation in Demersal Longline Fisheries 6.1 Review recent developments in mitigation research and update Best Practice Advice 6.2 Update Mitigation Fact Sheets if required 6.3 Consider priorities for mitigation research
7.	Seabird Bycatch Mitigation in Pelagic Longline Fisheries 7.1 Review recent developments in mitigation research and update Best Practice Advice 7.2 Update Mitigation Fact Sheets if required 7.3 Consider priorities for mitigation research
8.	Artisanal and Small-scale Fisheries 8.1 Review recent developments in mitigation research and update toolbox advice
9.	Seabird bycatch mitigation in net fishing methods other than gillnet and trawl 9.1 Review recent developments in mitigation research and update toolbox advice 9.2 Assessment of risks and development of ACAP advice for any other relevant fisheries

10. Seabird Bycatch Mitigation in Gillnet Fisheries
10.1 Consider recent developments in mitigation research and consider priorities for further research
11. ACAP Performance Indicators: Seabird Bycatch
11.1 Review of bycatch indicators and data submitted to the reporting framework
12. Electronic Monitoring
12.1 The further development of advice for the use of E-Monitoring in relation to seabird bycatch
13. FAO IPOA/NPOA-Seabirds
13.1 Review of status of implementation of NPOA-Seabirds
14. Coordination of activities relating to RFMOs
14.1 Feedback on and update of RFMO engagement strategy
15. Drivers and barriers in the uptake of best practice seabird bycatch mitigation measures
16. Priority conservation actions
16.1 Review of at-sea priorities
17. Tools and Guidelines
17.1 Updates and new guidelines
17.2 Mitigation Fact Sheets
18. Listing of species on Annex 1
18.1 Criteria for listing and delisting of candidate species
18.2 Proposals to list new species on Annex 1
19. ACAP funded programmes
19.1 Small Grants and Secondments 2019 and 2020
19.2 Funding priorities for 2023 -2025
20. SBWG Work Programme
20.1 Work Programme 2019 - 2022
20.2 Work Programme 2023 - 2025
21. Any other business
22. Reporting to AC12
23. Close of Meeting

 <p>Agreement on the Conservation of Albatrosses and Petrels</p>	<p>Sixth Meeting of the Population and Conservation Status Working Group</p> <p><i>24 - 25 August 2021</i></p> <p>Draft Meeting Agenda</p> <p><i>PaCSWG Convenors and Vice-convenor</i></p>
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PaCSWG6 – DRAFT AGENDA	
1. Welcome and opening remarks	
2. WG membership and introduction	
3. Adoption of the Agenda	PaCSWG6 Doc 01 PaCSWG6 Doc 02
4. Progress reports 4.1. Database updates 4.2. Updates and reviews of ACAP Species Assessments	ACAP website
5. Population status and trends 5.1. Population trends of ACAP species	PaCSWG6 Doc PaCSWG6 Inf
6. Threats and prioritisation 6.1. Updates on management of land-based threats 6.2. Overlap of birds and at-sea threats, including fisheries 6.3. Review terrestrial threat prioritisation	PaCSWG6 Doc PaCSWG6 Inf
7. Data gaps 7.1. Review key gaps in population data 7.2. Review key gaps in tracking data	
8. ACAP Priority Populations 8.1. Review key research and management actions for ACAP priority populations 8.2. Development of an ACAP strategy for priority populations 8.3. Proposals for high priority species or populations	PaCSWG6 Doc PaCSWG6 Inf

<p>9. ACAP performance indicators</p> <p>9.1. Review the agreed indicators of population status, breeding site condition and tracking data availability</p>	
<p>10. Best-practice guidelines and other online resources</p> <p>10.1. Updates to existing guidelines</p> <p>10.2. Guidelines on mitigating bird strikes from artificial lights</p> <p>10.3. New guidelines</p>	ACAP website
<p>11. ACAP funded programmes</p> <p>11.1 Small Grants and Secondments 2019 and 2020</p> <p>11.2. Funding priorities for 2023 - 2025</p>	AC12 Inf
<p>12. Listing of species on Annex 1</p> <p>12.1. Criteria for listing of candidate species</p> <p>12.2. Proposals to list new species on Annex 1</p>	
<p>13. Reviews and information</p>	PaCSWG6 Inf
<p>14. Future Work Programme</p> <p>14.1. Work Programme 2019 - 2022</p> <p>14.2. Work Programme 2023 - 2025</p>	AC12 Doc AC12 Doc
<p>15. Any other business</p>	
<p>16. Reporting to AC12</p>	
<p>17. Closing remarks</p>	