



Agreement on the Conservation  
of Albatrosses and Petrels

20 April 2026

To: Advisory Committee Members  
ACAP National Contact Points  
Meeting Attendees

### **AC15 Meeting Circular 3 – Registration reminder, Heads of Delegation Meeting, and Information about Swakopmund, Namibia**

#### **Registration reminder**

Parties, Non-Party Range States and Observers are reminded that details of their representatives must be provided to the Secretariat prior to the meeting. All attendees, including sponsored delegates, are requested to complete the [registration form](#) available from the ACAP website as soon as possible, to assist us in preparing for the meetings, and to receive login details for any password-protected papers.

#### **Heads of Delegation Meeting**

Advisory Committee Members are reminded that on Sunday, 31 May 2026 at 8.00 pm a Heads of Delegation meeting will be held at the venue. The Heads of Delegation meeting agenda will be circulated closer to the meeting date. Interpretation will be provided as in previous years.

#### **Information about Swakopmund, Namibia**

Please find some information prepared by Namibia for delegates attending AC15 and its Working Group meetings, including about Swakopmund, visa requirements, transfers to and from airport, local currency, and local contacts (**ANNEX 1**).

Jonathon Barrington  
Executive Secretary  
ACAP Secretariat

Mike Double  
Chair  
ACAP Advisory Committee

## ANNEX 1. INFORMATION ABOUT SWAKOPMUND, NAMIBIA

Altitude: 0 to 10 m

Temperature: 11 – 25 °C

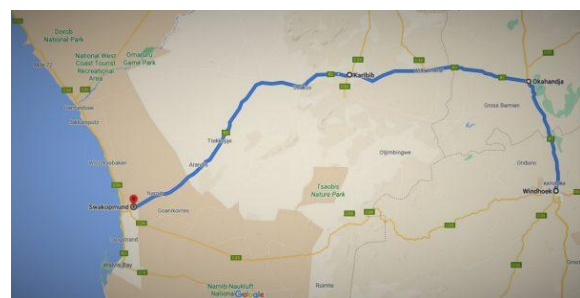
Humidity: 70-80% or higher

Rainfall: extremely rare

**Swakopmund** ('Mouth of the [Swakop](#)' "River") is a city on the coast of [Namibia](#) at the edge of the [Namib Desert](#). It has 75,921 (2023 Census) inhabitants and is 352 km (219 mi) west of the capital [Windhoek](#), via the [B2 main road](#). The city was founded in 1892 as the main harbour for [German South West Africa](#) and is characterized by 19<sup>th</sup> century German colonial architecture.

There are many activities that Swakopmund offers, visitors can either do a quad bike tour in the dunes, or camel rides or even go sandboarding. Hotels such as the Swakopmund Plaza, where the meeting is taking place, have booklets with comprehensive information of the activities around Swakopmund.

Swakopmund is generally a safe place for visitors, with low rates of serious crime. However, petty crimes like pickpocketing and bag snatching can happen, especially at night or in quiet places.



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## VISA REQUIREMENTS

Travelers can apply for a Namibia visa online via the [MHAISS E-Services Portal](https://eservices.mhaiss.gov.na/#eservices) (<https://eservices.mhaiss.gov.na/#eservices>) or at the airports upon arrival. A passport with 6+ months validity and three empty pages, return ticket, proof of accommodation or invitation letter from a host, and a 1,200–1,600 NAD fee are required. **Alternatively**, you can apply in person through a Namibian embassy, though online is faster.

### Key Countries Eligible for Online/On Arrival Visa (as of April 1, 2025):

- **Americas:** Argentina, Canada, Chile, Cuba, Ecuador, Mexico, Paraguay, Peru, USA, Venezuela, Uruguay.
- **Europe:** Austria, Belgium, Bulgaria, Belarus, Croatia, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Liechtenstein, Lithuania, Luxembourg, Moldova, Netherlands, Poland, Romania, Slovakia, Turkey, Ukraine, UK, Vatican/Holy See.
- **Asia/Oceania:** Armenia, Australia, Azerbaijan, Cambodia, Japan, Kazakhstan, Kyrgyzstan, New Zealand, Singapore, South Korea, Thailand, United Arab Emirates, Uzbekistan, Vietnam.
- **Africa:** Algeria, Benin, Burkina Faso, Burundi, Cabo Verde, Cameroon, Central African Republic, Chad, Comoros, Rwanda, Sao Tome and Principe, Sierra Leone, Togo, Tunisia, Uganda.

### KEY VISA-FREE COUNTRIES FOR TOURISTS (SUBJECT TO CHANGE)

- **Africa:** Angola, Botswana, Eswatini, Kenya, Lesotho, Malawi, Mauritius, Mozambique, Seychelles, South Africa, Tanzania, Zambia, Zimbabwe.
- **Americas:** Brazil, Cuba, Jamaica.
- **Others:** Hong Kong, Indonesia, Malaysia, Singapore, Russian Federation.

**Always Verify:** Always check with the nearest [Namibian embassy website](#) before travelling for the most up-to-date regulations or the Ministry of Home Affairs, Immigration, Safety and Security at +264 819510128/819510186.

## TRANSFERS TO AND FROM AIRPORT

- The Walvis Bay International Airport is 46.7 km (39 mi) drive from Swakopmund and has daily connections from Johannesburg and Cape Town, South Africa.
- Visitors can also fly into Namibia at the Hosea Kutako International Airport (HKIA) in Windhoek, which has more flight connections and travel by road to Swakopmund. Daily flights from Frankfurt and some from Munich, with Discover Airlines, and from Addis Ababa with Ethiopian Airlines operate from HKIA. The HKIA also has frequent connections via Johannesburg, Cape Town, Luanda, Angola (TAG and Airlink). Qatar Airlines has three flights per week to Windhoek.

- The road from Windhoek to Swakopmund offers scenic views and is in excellent condition, except for a 40 km stretch between Karibib and Usakos towns, where it is under repairs, and caution is required. The speed limit in Namibia is 120 km/hr.

#### **Transfers from/to Walvis Bay Airport to Swakopmund\***

Welwitschia Services	Suttle	+264 812631433	NAD 360 pp	<a href="mailto:Mandie@afol.com.na">Mandie@afol.com.na</a>
Dely services	shuttle	+264 812597254	NAD 400 pp	<a href="mailto:Delytshuttletransfers@gmail.com">Delytshuttletransfers@gmail.com</a>
Bongani Services	Shuttle	+264 812837863	NAD 600 pp	<a href="mailto:Bonganishuttle@gmail.com">Bonganishuttle@gmail.com</a>
Carlos Services	Shuttle	+264 814195886	NAD 650 pp	<a href="mailto:Carloshuttle@iway.na">Carloshuttle@iway.na</a>

\* Prices are cheaper when booked in groups:

#### **Transfers from/to HKIA (Windhoek) to Swakopmund\***

Welwitschia Services	Suttle	+264 812631433	NAD 670 pp	<a href="mailto:Mandie@afol.com.na">Mandie@afol.com.na</a>
Bongani Services	Shuttle	+264 812837863	NAD 950	<a href="mailto:Bonganishuttle@gmail.com">Bonganishuttle@gmail.com</a>
Carlos Services	Shuttle	+264 814195886	NAD 4,800	<a href="mailto:Carloshuttle@iway.na">Carloshuttle@iway.na</a>
Dely Transfers	Shuttle	+264 812597254	NAD 6,500 pp	<a href="mailto:Delytshuttletransfers@gmail.com">Delytshuttletransfers@gmail.com</a>

\* Prices are cheaper when booked in groups

#### **MEDICAL EMERGENCIES**

Travelers are advised to contact the [Mediclinic Cottage Private Hospital](http://www.mediclinic.com.na), at +264 64 412 200 or +264 64 412 201 for emergencies.

#### **CURRENCY**

The national currency in Namibia is the Namibian Dollar (NAD) which is linked to and used interchangeably with the South African Rand (ZAR) which is also a legal tender in Namibia. The Namibian dollar has denominations of 200, 100, 50, 20 and 10 dollar notes, as well as 5 and 10 dollar coins and 50, 10 and 5 cent coins. Commemorative 30 and 60 dollar notes are also in circulation.

US Dollars (USD), Euros (EUR), British Pounds (GBP), and other major currencies are easily converted at commercial banks (Standard Bank, FNB, Nedbank, Bank Windhoek) and Bureaus de Change. ATMs are widely available for cash withdrawals.

## IMPORTANT NOTES

Payment in any foreign currency is not accepted anywhere in Namibia. Also, the Namibian Dollars cannot be used in South Africa, so convert any remaining NAD to another currency before leaving if necessary.

## PHOTOS OF BANKNOTES AND COINS IN CIRCULATION IN NAMIBIA:

### Old Banknotes



### New Banknotes



### Old Coins



### New coins



## **DEBIT AND CREDIT CARDS**

Visa, MasterCard and others are widely accepted in hotels, restaurants, shops and ATMs. However, local craft vendors only accept cash.

## **TIPPING**

Tipping in Namibia is customary for good service, with 10% being standard in restaurants.

## **WEATHER**

The weather in Swakopmund is mostly foggy with relatively cool temperatures generally around 17°C (62.6°F) during the day, but temperatures drop rapidly after sunset, often falling below 10°C (50°F) in June with almost no rainfall.

During the winter months when the temperature in the inland drops, the cold air descends toward the coast. The descending air gets compressed, which causes it to heat up. This results in dry warm air, known as the east wind. Sometimes the wind brings heavy sandstorms. Travelers are therefore advised to check the weather before traveling and pack accordingly.

## **ELECTRICAL VOLTAGE AND TYPE OF PLUGS:**

Namibia primarily uses type D and type M electrical plugs and sockets, operating on a 220-240V supply voltage at 50Hz. The type C electrical plug is also commonly found in hotels. Nonetheless, a universal adapter is highly recommended for travelers.



## **WATER**

Tap water in Swakopmund is generally safe to drink and of high quality, as it is supplied by a desalination plant. While safe, the water may have a different taste due to the purification process, and some people with sensitive stomachs or those unaccustomed to it might prefer bottled or filtered water.

## TELECOMMUNICATIONS

There are two main options for getting connected when visiting Namibia,

- **Prepaid SIM Card:** This is a physical SIM card that you can buy at stores in Namibia or at the HKIAirport in Windhoek.
- **eSIM:** This is a digital SIM card can be bought online at reputable resellers and set up on your phone before your trip.

## HOTELS NEAR SWAKOPMUND PLAZA

Beach Hotel: +264 64 417700

Delight Hotel: +264 64 426000

Deutsches Haus: +264 64 404810

Eberwein Hotel: +264 64 414450

Hansa Hotel: +264 64 414200

Hotel Casino & Entertainment Centre: +264 64 4105200

Strand Hotel: +264 64 414000

Swakopmund Sands Hotel: +264 64 405045

## MEETING VENUE

Swakopmund Plaza Hotel

Address: Libertina Amathila Ave. 42

Swakopmund, Namibia

Tel: +264 (0)64 426500

## LOCAL CONTACTS

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## SOCIAL ACTIVITIES

The Namibian government is organizing a dinner for the participants, the date of which will be announced later.