

 <p>Agreement on the Conservation of Albatrosses and Petrels</p>	<p><b>Twelfth Meeting of the Advisory Committee</b> <i>Virtual meeting, 31 August – 2 September 2021 (UTC+10)</i></p> <p><b>Annotated Meeting Agenda</b></p> <p><b>Advisory Committee Chair, Secretariat</b></p>
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AC12 Annotated Agenda	Papers and authors
<p><b>1. Opening Remarks</b></p> <p><i>The meeting will begin with an introduction by the Chair of the Advisory Committee of the key outcomes expected from the meeting. The Secretariat will inform delegates of administrative, technical, and organisational matters.</i></p>	
<p><b>2. Adoption of the Agenda</b></p> <p><i>This is a procedural agenda item. The annotated agenda has been prepared to assist delegates in identifying which papers are to be discussed under individual agenda items. A meeting schedule is presented as a guide, but flexibility will be retained to enable the most efficient use of the time available.</i></p> <p><b>Action/expected outcome:</b> Adoption of the agenda</p>	<p><b>AC12 Doc 01</b> AC Chair, Secretariat</p> <p><b>AC12 Doc 02</b> AC Chair, Secretariat</p> <p><b>AC12 Doc 03</b> AC Chair, Secretariat</p> <p><b>AC12 Doc 04</b> Secretariat</p> <p><b>AC12 Doc 05</b> AC Chair, Secretariat</p>
<p><b>3. Rules of Procedure</b></p> <p><i>Ad hoc guidelines have been developed for the virtual meeting and were presented to AC Members by correspondence. They complement but do not replace the AC Rules of Procedure.</i></p> <p><b>Action/expected outcome:</b> Adoption of rules of procedure and ad hoc guidelines.</p>	<p><b>AC12 Circular 5</b></p>
<p><b>4. Report of Depositary</b></p> <p><i>Australia, as the Depositary for the Agreement will provide an update on new signatures to the Agreement since the last meeting, which it will be assumed that delegates have read in advance of the meeting. The document will not be presented during the meeting.</i></p> <p><b>Action/expected outcome:</b> Note the report of the Depositary Government.</p>	<p><b>AC12 Doc 06</b> Australia</p>

<p><b>5. ACAP Secretariat</b></p> <p>5.1 Activities undertaken in 2019 - 2022 intersessional period <i>The Secretariat will report on activities undertaken in the intersessional period. The document will not be presented during the meeting. Discussion as necessary, including on how the intersessional decision-making process functioned in 2020 - 2021.</i></p> <p>5.2 Secretariat Work Programme 2019 – 2022 <i>The document will not be presented during the meeting and will be assumed to have been read in advance. Discussion as required.</i></p> <p>5.3 Secretariat Work Programme 2023 - 2025 <i>This will be amended by the Secretariat after the meeting, based on outcomes of the meeting.</i></p> <p><b>Action/expected outcome:</b> Note the activities undertaken during the intersessional period.</p>	<p><b>AC12 Doc 07</b> Secretariat</p> <p><b>AC12 Doc 17</b> Secretariat</p> <p><b>AC12 Doc 18</b> Secretariat</p>
<p><b>6. Agreement's Financial Matters</b></p> <p>6.1 Financial Report <i>The Secretariat will provide a written report on the Agreement's finances. Comments and questions will be invited in advance of meeting and there will be discussion during the meeting if required</i></p> <p>6.2 Agreement Budget 2023 - 2025 <i>The Secretariat will provide in advance for the information of the Advisory Committee a copy of the draft budget to be presented to MoP7 in 2022. Brief discussion only is expected in the AC as the budget will be discussed fully at MoP7.</i></p> <p><b>Action/expected outcome:</b> Note the provisional 2020/2021 financial report and comment as relevant on the Agreement's budget for the next triennium to be presented at MoP7.</p>	<p><b>AC12 Doc 08</b> Secretariat</p> <p><b>AC12 Doc 09</b> Secretariat</p>
<p><b>7. Observer Reports</b></p> <p>7.1 Reports from Observers to AC12 <i>Reports by observers to the meeting will be provided by correspondence in advance of the meeting and discussed briefly if required.</i></p> <p><b>Action/expected outcome:</b> Reports noted.</p>	

<p><b>8. Report on the Implementation of the Agreement</b></p> <p><i>The Secretariat and Advisory Committee Officials have prepared a draft report on the implementation of the Agreement, drawing on information provided by Parties (in accordance with Article VII (1) c) of the Agreement) and the work of the Advisory Committee and its Working Groups. Discussed in the meeting.</i></p> <p><b>Action/expected outcome:</b> Agreement on the implementation report to be provided to MoP7.</p>	<p><b>AC12 Doc 14</b> Secretariat, AC Officials</p> <p><b>AC12 Inf 04</b> Argentina</p> <p><b>AC12 Inf 05</b> Australia</p> <p><b>AC12 Inf 06</b> Brazil</p> <p><b>AC12 Inf 07</b> New Zealand</p> <p><b>AC12 Inf 08</b> Peru</p> <p><b>AC12 Inf 09</b> United Kingdom</p>
<p><b>9. Advisory Committee Report to the Seventh Meeting of the Parties</b></p> <p><i>Review of the actions undertaken by the Advisory Committee to be reported to MoP7 following the structure agreed at MoP1 (Resolution 1.5, Annex 1). Written comments will be invited in advance of the meeting. Document will then be discussed in the meeting and finalised by correspondence post-meeting.</i></p> <p><b>Action/expected outcome:</b> Agreement on the Advisory Committee report to be provided to MoP7 (after final intersessional consultation and endorsement).</p>	<p><b>AC12 Doc 10</b> AC Chair, Vice-Chair</p> <p><b>AC12 Inf 02</b> Secretariat</p> <p><b>AC12 Inf 03</b> Secretariat</p>
<p><b>10. Population and Conservation Status of Albatrosses and Petrels</b></p> <p>10.1 Report of the Population and Conservation Status Working Group</p> <p><i>PaCSWG report will be prepared and translated in advance of AC discussion, which should be brief and concentrate on key issues.</i></p> <p><b>Action/expected outcome:</b> Review of action taken so far and consideration/endorsement of a future work programme to be incorporated into the AC Work Programme.</p>	<p><b>AC12 Doc 11</b> PaCSWG</p>
<p><b>11. Taxonomy of Albatrosses and Petrels</b></p> <p>11.1 Report of the Taxonomy Working Group</p> <p><i>The report of the Taxonomy Working Group will be tabled in advance of the meeting and will not be presented during the meeting. Discussion as required.</i></p> <p><b>Action/expected outcome:</b> Review of action taken so far and consideration/endorsement of a future work programme to be incorporated into the AC Work Programme.</p>	<p><b>AC12 Doc 12</b> TWG</p>

<p><b>12. Seabird Bycatch</b></p> <p>12.1 Report of the Seabird Bycatch Working Group <i>SBWG report will be prepared and translated in advance of AC discussion, which should be brief and concentrate on key issues.</i></p> <p><b>Action/expected outcome:</b> Review of action taken so far and consideration/ endorsement of a future work programme to be incorporated into the AC Work Programme.</p>	<p><b>AC12 Doc 13</b> SBWG</p> <p><b>AC12 Inf 02</b> Secretariat</p> <p><b>AC12 Inf 03</b> Secretariat</p>
<p><b>13. Advisory Committee Work Programme</b></p> <p>13.1 Advisory Committee Work Programme 2019 - 2022 <i>Review of the Advisory Committee Work Programme for 2019 - 2022 and the allocation of funds provided in support of it.</i></p> <p>13.2 Advisory Committee Work Programme 2023 - 2025 <i>A draft Advisory Committee Work Programme for the 2023 - 2025 triennium is presented to the AC for refinement and endorsement.</i></p> <p>13.3 Agreement Grant Scheme and Secondment Programme <i>A summary of progress reports received from conservation projects and secondments funded from previous grant allocations will be provided and discussed as time permits.</i></p> <p><b>Action/expected outcome:</b> AC Work Programme for the current quadrennium reviewed. AC Work Programme for the next triennium to be presented to MoP7 endorsed. Progress achieved in small grants projects and secondments noted.</p>	<p><b>AC12 Doc 15</b> AC Chair, Vice-Chair, Secretariat</p> <p><b>AC12 Doc 16</b> AC Chair, Vice-Chair, Secretariat</p> <p><b>AC12 Inf 01</b> Secretariat</p>
<p><b>14. Indicators to Measure the Success of ACAP</b></p> <p><i>Progress in the use and development of performance indicators will be reported by Working Group Convenors and discussed.</i></p> <p><b>Action/expected outcome:</b> Indicators further refined and endorsed.</p>	
<p><b>15. Listing of New Species</b></p> <p><i>This item will only be discussed at the meeting if there are new proposals.</i></p> <p><b>Action/expected outcome:</b> Any proposals endorsed where appropriate, and/or guidance provided on the further information required for final consideration of proposals at MoP7.</p>	
<p><b>16. Election and appointment of AC Officers</b></p> <p><i>Nominations will be sought early in the meeting for appointments to any positions that become vacant. Elections will be needed for the Chair, for Co-convenor of SBWG and potentially for other positions.</i></p> <p><b>Action/expected outcome:</b> Election of new Chair and other positions as required.</p>	

<p><b>17. Seventh Meeting of the Parties</b></p> <p>17.1 Timing and Venue 17.2 Draft provisional agenda</p> <p><i>The Seventh Meeting of the Parties will be hosted by Australia and is scheduled to be held in Hobart Tasmania in May 2022. Parties have agreed (ACAP ANCP Circular 2021-03) to make a decision by 2 January, based on set criteria, as to whether the meeting can be held in person or will need to be held virtually. A draft provisional agenda for MoP7 is supplied to aid AC with its consideration of potential issues to refer to MoP.</i></p> <p><b>Action/expected outcome:</b> Draft provisional agenda agreed.</p>	<p><b>AC12 Doc 19</b> MoP Chair, AC Chair, Secretariat</p>
<p><b>18. Thirteenth Meeting of the Advisory Committee</b></p> <p>18.1 Timing and Venue 18.2 Draft agenda</p> <p><i>Parties agreed intersessionally (ACAP ANCP Circular 2021-03) to invite Ecuador to host AC13, if it so wishes, because it was not possible to hold AC12 in Ecuador. If Ecuador does not wish to host AC13, offers from other Parties should be sought. A draft agenda for AC13 should be developed by AC Members during AC12.</i></p> <p><b>Action/expected outcome:</b> Decision on AC13 venue. Draft agenda agreed.</p>	
<p><b>19. Other Business</b></p>	
<p><b>20. Adoption of report</b></p> <p><i>Report adoption will be by correspondence. Key decisions under each agenda item will be adopted after each agenda item and confirmed before the close of the meeting. A draft AC12 report will be prepared after the meeting and shared with participants for their comments as soon as possible following the meeting. This process will be continued for second (and potentially third) drafts before the report is adopted by correspondence.</i></p> <p><b>Action/expected outcome:</b> Key decisions agreed at meeting. Report adopted by correspondence after meeting.</p>	
<p><b>21. Closing Remarks</b></p>	