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|  <p>Agreement on the Conservation of Albatrosses and Petrels</p> | <p style="text-align: center;">Twelfth Meeting of the Advisory Committee <i>Virtual meeting, 31 August – 2 September 2021 (UTC+10)</i></p> <p style="text-align: center;">2021 Provisional Financial Report</p> <p style="text-align: center;">Secretariat</p> |
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SUMMARY

The Sixth Meeting of the Parties (MoP6), decided that the Secretariat should prepare two financial reports per year, one in February covering the first six months of the financial year, and a full-year audited report in September and that the most recent such report would be presented to the relevant session of the Advisory Committee or Meeting of the Parties. On this occasion, the Secretariat has prepared for the Advisory Committee a provisional financial report for the 2020-2021 financial year (1 July 2020 to 30 June 2021). This can be found below and in the attachments (**Attachments 1, 2 and 3**). An audited financial report for the financial year will be provided to ACAP Parties before 30 September 2022. The COVID-19 pandemic has resulted in under-expenditure in several areas of the Budget, especially with the reduction in travel to meetings and the postponement of AC12 and MoP7.

RECOMMENDATIONS

That the Advisory Committee:

1. Review the 2020-2021 Provisional Financial Report and make recommendations as appropriate; and
2. Take into consideration the 2020-2021 Provisional Financial Report when determining the allocation of funds to the Advisory Committee's Work Programme.

1. INCOME

1.1. Contributions from Parties

During the year ending 30 June 2021, payments of outstanding contributions from previous financial years were received from three Parties, totalling \$169,868. Payments of 2021 Annual Contributions (due on 1 January 2021) were received from seven Parties, totalling \$593,035. This brought to \$762,903 the total contributions from Parties over the financial year. As at 30 June 2021, five Parties still had outstanding payments owing from previous years.

Since the 2022 Budget is simply a rollover of the 2021 Budget, and not specifically designed for 2022 activities, it will depend on carry over of unspent allocations from previous years (2020 and 2021) and on the timely payment of Parties' contributions. The Secretariat is confident that at the conclusion of the 2021-2022 financial year the total expenditure for the quadrennium (2019-2022) will not exceed the total allocation, provided that all Parties are up to date with the payment of their contributions.

Attachment 1 provides a summary of outstanding contributions as at 30 June 2021

1.2. Other Income

\$11,020 was received in refunds of GST (Goods and Services Tax) from the Australian Taxation Office. A payment of \$23,927 was received from the State Government of Tasmania, as part of the agreed support provided in accordance with its Memorandum of Understanding with ACAP. The amount is indexed annually against the local Consumer Price Index (CPI).

2. EXPENDITURE

2.1. Appropriation 1 – Secretariat

Attachment 2 provides details of income and expenditure. Expenditure for **employee salaries** was around 98% of the annual allocation. A (recently discovered) error by the Department of State Growth led to the Executive Secretary being underpaid by \$10,734 over the 2019-2021 triennium. A repayment will appear in the 2022 expenditure for employee salaries.

The Secretariat's **operational costs** were approximately 72% of the total annual allocation for this item, while the total expenditure from Appropriation 1 was around 74% of the amount budgeted. This reflects a reduction in expenditure on Secretariat travel and associated costs, because of COVID-19 restrictions. In accordance with Rule 4.4 of the Financial Regulations, \$8,788 was transferred from Appropriation 1 ("internal transfer") to Appropriation 4, to support the Small Grants Programme and other activities in the Advisory Committee Work Programme.

2.2. Appropriation 2 – Meeting of the Parties

In the 2020-2021 financial year \$500 was spent as a deposit for the venue for MoP7 (scheduled to take place in Hobart in May 2022), and \$5,098 was spent on translation of documents for the intersessional decision-making process.

2.3. Appropriation 3 – Advisory Committee

\$6,036 was spent as a prepayment for interpretation services for the AC12 meeting. \$10,380 was paid as a deposit for the technical management of the AC12 virtual meeting. In the 2021-2022 financial year, unspent funds under this appropriation in 2020 will be carried forward to cover the remaining costs of the AC12 meeting.

2.4. Appropriation 4 – Advisory Committee Work Programme

A reconciliation of the Advisory Committee's Work Programme is provided in **Attachment 3**. 46.8% of the appropriation for the Advisory Committee Work Programme has been spent. This includes some expenditure for small grants (the remainder of the grants will be paid over the coming months). Expenditure for some secondments awarded in 2019 is on hold until travel is again possible. There were no applications for secondments in 2020, and the allocation was transferred to small grants.

As noted above, an internal transfer of \$8,788 was made to Appropriation 4 from Appropriation 1, to support the small grants programme and other activities. Following the practice of previous years, and as agreed by Parties (ACAP-ANCP Circular 2019-05 refers), fund-raising on behalf of ACAP was carried out by Abercrombie & Kent Philanthropy during the 2019-2020 Antarctic season. A voluntary contribution of \$9,376 was received, to support research into seabird bycatch. This income is not reflected in the first section of the financial report but included as a credit in the Advisory Committee Work Programme. The funds have been assigned to small grants.

France made a voluntary contribution of \$24,738 to the Advisory Committee Work Programme, towards a capacity-building programme for fisheries and crew in French Polynesia that is being coordinated by French Polynesia and New Zealand. The ACAP Secretariat will facilitate the transfer of funds to the project.

ATTACHMENT 1. Outstanding contributions from ACAP Parties as at 25 August 2021

| PARTY | 2019 | 2020 | 2021 | TOTAL |
|--------------------------|---------------|----------------|----------------|----------------|
| Argentina | 0 | 0 | 49,367 | 49,367 |
| Australia | 0 | 0 | 0 | 0 |
| Brazil | 66,039 | 102,647 | 104,802 | 273,488 |
| Chile | 0 | 38,348 | 39,169 | 77,517 |
| Ecuador | 2,332 | 2,511 | 2,564 | 7,407 |
| France | 0 | 0 | 0 | 0 |
| New Zealand | 0 | 0 | 0 | 0 |
| Norway | 0 | 0 | 0 | 0 |
| Peru | 1,886 | 5,098 | 5,205 | 12,189 |
| South Africa | 0 | 0 | 0 | 0 |
| Spain | 0 | 0 | 0 | 0 |
| United Kingdom | 0 | 0 | 0 | 0 |
| Uruguay | 0 | 0 | 3,023 | 3,023 |
| Total Outstanding | 70,257 | 148,604 | 204,130 | 422,991 |

ATTACHMENT 2. Summary of income and expenditure for Appropriations 1, 2, 3

INCOME

| | Budget | Received | Outstanding |
|----------------------------|----------------|-----------------|--------------------|
| Contributions from Parties | 795,048 | 762,903 | 32,145 |
| Interest on funds | 3,718 | 0 | 3,718 |
| Refund of GST | 18,241 | 11,020 | 7,221 |
| MoU - Tasmanian Government | 23,604 | 23,927 | -323 |
| Total Income | 840,611 | 797,850 | 42,761 |

EXPENDITURE

APPROPRIATION 1 - SECRETARIAT

| | Allocation | Expenditure | Balance | |
|--------------------------|------------------------------------|--------------------|----------------|----------------|
| Employee salaries | | | | |
| 1.1.1 | Salaries | 260,265 | 255,564 | 4,701 |
| 1.1.2 | RBF Superannuation | 24,725 | 24,279 | 446 |
| 1.1.3 | Recruitment costs | 0 | 0 | 0 |
| 1.1.6 | Workers Compensation | 3,471 | 3,780 | -309 |
| | Total salaries | 288,461 | 283,623 | 4,838 |
| Employee expenses | | | | |
| 1.2.1 | Accommodation | 10,837 | 0 | 10,837 |
| 1.2.2 | Airfares | 27,094 | 0 | 27,094 |
| 1.2.3 | Travel Allowances | 11,552 | 0 | 11,552 |
| 1.2.4 | Travel Insurance | 1,057 | 0 | 1,057 |
| 1.2.5 | Consultants | 57,093 | 4,267 | 52,826 |
| 1.2.6 | Relocation expense (staff) | 0 | 0 | 0 |
| 1.2.8 | General insurance | 1,529 | 847 | 682 |
| 1.2.9 | Representation expenses | 1,668 | 654 | 1,014 |
| 1.2.10 | Other travel costs - visas | 895 | 0 | 895 |
| | Total employee expenses | 111,725 | 5,768 | 105,957 |
| Operational costs | | | | |
| 1.3.1 | Office equipment /furniture | 6,772 | 0 | 6,772 |
| 1.3.2 | Office equipment maintenance | 834 | 0 | 834 |
| 1.3.3 | Office requisites - stationery | 1,677 | 645 | 1,032 |
| 1.3.4 | Publications /books | 243 | 272 | -29 |
| 1.3.6 | Printing and copying (PR material) | 2,048 | 1,994 | 54 |
| 1.3.7 | Telecommunications | 2,606 | 3,405 | -799 |
| 1.3.8 | Translations - correspondence | 6,772 | 12,551 | -5,779 |
| 1.3.9 | Postage | 243 | 246 | -3 |
| 1.3.10 | Freight/couriers | 243 | 0 | 243 |

| | | Allocation | Expenditure | Balance |
|--|--------------------------------|-------------------|--------------------|----------------|
| 1.3.11 | Light and power | 2,797 | 2,850 | -53 |
| 1.3.12 | Insurance property | 1,564 | 1,274 | 290 |
| 1.3.14 | Vehicle running costs | 3,649 | -2,904 | 6,553 |
| 1.3.15 | Cab charge - taxis | 542 | 72 | 470 |
| 1.3.16 | Parking | 7,152 | 6,512 | 640 |
| 1.3.19 | Staff training | 2,432 | 920 | 1,512 |
| 1.3.20 | Staff conferences / seminars | 1,355 | 0 | 1,355 |
| 1.3.21 | Bank charges | 303 | 0 | 303 |
| 1.3.22 | Bad and doubtful debts | 331 | 0 | 331 |
| 1.3.23 | Software purchase | 2,710 | 1,462 | 1,248 |
| 1.3.24 | Server lease | 671 | 420 | 251 |
| 1.3.25 | Outsourced IT services | 2,104 | 2,000 | 104 |
| 1.3.26 | Modifications to database | 11,658 | 3,110 | 8,548 |
| 1.3.27 | WAN Wireless network | 1,230 | 1465 | -235 |
| 1.3.28 | Rent - ACAP office | 34,192 | 31,783 | 2,409 |
| 1.3.29 | Rates and water | 0 | 0 | 0 |
| 1.3.30 | Preventative maintenance | 0 | 0 | 0 |
| 1.3.31 | Office cleaning | 521 | 177 | 344 |
| | Total operational costs | 94,649 | 68,254 | 26,395 |
| | Internal Transfer | 0 | 8,788 | -8,788 |
| Total Appropriation 1 - Secretariat | | 494,835 | 366,433 | 128,402 |

APPROPRIATION 2 - MEETING OF PARTIES

| | | Allocation | Expenditure | Balance |
|---|--|-------------------|--------------------|----------------|
| | Interpretation | | | |
| 2.1.1 | Interpretation | 41,279 | 0 | 41,279 |
| 2.1.2 | Interpretation equipment | 16,370 | 0 | 16,370 |
| 2.1.3 | Translation of documents | 34,016 | 5,098 | 28,918 |
| | Total interpretation | 91,665 | 5,098 | 86,567 |
| | Venue and meeting support | | | |
| 2.2.1 | Hire of venue /catering | 15,011 | 500 | 14,511 |
| 2.2.2 | Hire - meeting equipment | 10,007 | 0 | 10,007 |
| 2.2.3 | Support staff | 20,639 | 0 | 20,639 |
| 2.2.4 | Printing costs | 6,880 | 0 | 6,880 |
| | Total venue and meeting support | 52,537 | 500 | 52,037 |
| | Sponsorship | | | |
| 2.3.1 | Sponsorship - Experts | 22,895 | 0 | 22,895 |
| | Sponsorship - Non-Parties | 0 | 0 | 22,895 |
| | Total sponsorship | 22,895 | 0 | 22,895 |
| Total Appropriation 2 - Meeting of Parties | | 167,097 | 5,598 | 161,499 |

APPROPRIATION 3 - ADVISORY COMMITTEE

| | | Allocation | Expenditure | Balance |
|-------|---|----------------|----------------|----------------|
| | Interpretation | | | |
| 3.1.1 | Simultaneous interpretation | 0 | 6,036 | -6,036 |
| 3.1.2 | Interpretation equipment | 0 | 0 | 0 |
| 3.1.3 | Translation of documents | 11,000 | 0 | 11,000 |
| | Total interpretation | 11,000 | 6,036 | 4,964 |
| | Venue and meeting support | | | |
| 3.2.1 | Hire of venue /catering | 0 | 10,380 | -10,380 |
| 3.2.2 | Hire - meeting equipment | 0 | 0 | 0 |
| 3.2.3 | Support staff | 0 | 0 | 0 |
| | Total venue and meeting support | 0 | 10,380 | -10,380 |
| | Sponsorship | | | |
| 3.3.1 | Sponsorship - Experts | 0 | 0 | 0 |
| | Sponsorship - Non-Party Range States | 0 | 0 | 0 |
| | Total sponsorship | 0 | 0 | 0 |
| | Support for AC Officials | | | |
| 3.4.1 | Support for AC Officials | 0 | 0 | 0 |
| | Total support for AC officials | 0 | 0 | 0 |
| | Total Appropriation 3 - Advisory Committee | 11,000 | 16,416 | -5,416 |
| | TOTAL GENERAL FUND | 672,932 | 388,447 | 284,485 |

APPROPRIATION 4 - AC WORK PROGRAMME

| | | Allocation | Expenditure | Balance |
|-------|---|----------------|----------------|----------------|
| 4.1.1 | Support for secondments | 36,101 | 0 | 36,101 |
| 4.2.1 | AC Work Programme ¹ | 131,577 | 78,520 | 53,057 |
| | Total Appropriation No 4 - AC Work Programme | 167,678 | 78,520 | 89,158 |
| | TOTAL AGREEMENT BUDGET | 840,610 | 466,967 | 373,643 |

¹ The Advisory Committee's Work Programme is accounted for on a cash basis as expenditure and commitments are carried forward over subsequent years. A detailed account for the AC Work Programme is attached.

ATTACHMENT 3. Reconciliation of General and Special Funds as at 30 June 2021

Cash summary of ACAP Funds as at 30 June 2021

General Fund

| | |
|--|----------------|
| Opening cash balance at 1 July 2020 | 647,946 |
| Receipts – contributions, refund GST, MoU contribution | 797,850 |
| Expenditure | -466,967 |
| Closing cash balance at 30 June 2021 | 978,829 |

Special Fund 1 - Voluntary Contributions

| | |
|---|----------------|
| Opening cash balance at 1 July 2020 | 138,270 |
| Receipts - voluntary contributions | 51,383 |
| Expenditure | -17,401 |
| Closing cash balance at 30 June 2021 | 172,252 |

Special Fund 2 - Contingency Fund

| | |
|---|----------------|
| Opening cash balance at 1 July 2020 | 100,000 |
| Receipts - voluntary contributions | 0 |
| Expenditure | 0 |
| Closing cash balance at 30 June 2021 | 100,000 |

Income Summary for Special Funds

Special Fund 1 - Voluntary Contributions

| Date | Authority | Description | Fund | Amount | Expenditure | Balance |
|------|------------|---|--------|---------|-------------|---------|
| | MoP1 | Advisory Committee Fund 2005 | SF1-1 | 56,985 | 56,985 | 0 |
| | MoP1 | Advisory Committee Fund 2006 | SF1-2 | 56,985 | 56,985 | 0 |
| | UK | UK voluntary contribution - Petrel census | SF1-3 | 61,531 | 61,531 | 0 |
| 2005 | UK | UK voluntary contribution - AC Work Programme | SF1-4 | 25,300 | 25,300 | 0 |
| 2006 | UK | UK voluntary contribution - AC Work Programme | SF1-5 | 81,616 | 81,616 | 0 |
| 2006 | UK | UK voluntary contribution - Support for MoP2 | SF1-6 | 24,774 | 24,774 | 0 |
| 2006 | NZ | NZ voluntary contribution - support MoP2 | SF1-7 | 7,643 | 7,643 | 0 |
| 2006 | NZ | NZ voluntary contribution - MoP2 | SF1-8 | 4,000 | 4,000 | 0 |
| 2007 | NZ | NZ voluntary contribution - secondment | SF1-9 | 13,000 | 13,000 | 0 |
| 2007 | UK | UK voluntary contribution - AC Work Programme | SF1-10 | 125,000 | 125,000 | 0 |
| 2007 | UK | UK voluntary contribution - ACAP Officer | SF1-11 | 124,000 | 91,202 | 32,798 |
| 2007 | MoP2 | Norway's - new Party Contribution (2007) | SF1-12 | 38,885 | 38,885 | 0 |
| 2007 | C'wlth OPP | Contribution towards cost of Waved Albatross Workshop | SF1-13 | 3,000 | 3,000 | 0 |
| 2008 | MoP2 | Norway's New Party Contribution (2008) | SF1-14 | 68,211 | 68,211 | 0 |
| 2008 | MoP2 | Brazil - new Party contribution (2008) | SF1-15 | 2,936 | 2,936 | 0 |
| 2009 | MoP2 | Norway - new Party contribution (2009) | SF1-16 | 72,019 | 71,221 | 798 |
| 2009 | MoP2 | Brazil - new Party contribution (2009) | SF1-17 | 37,203 | 37,141 | 62 |
| 2009 | MoP2 | Uruguay - new Party contribution (2009) | SF1-18 | 1,285 | 1,130 | 155 |

| Date | Authority | Description | Fund | Amount | Expenditure | Balance |
|---|-------------|---|--------|------------------|------------------|----------------|
| 2009 | NZ | Voluntary contribution capacity building - Secondment Arg | SF1-19 | 8,554 | 8,554 | 0 |
| 2010 | France | Voluntary contribution for RFMO engagement strategy | SF1-20 | 28,098 | 28,098 | 0 |
| 2010 | Australia | Voluntary contribution | SF1-21 | 100,000 | 23,752 | 76,248 |
| 2011 | Australia | Voluntary contribution | SF1-22 | 50,000 | 50,000 | 0 |
| 2011 | France | Voluntary contribution for RFMO engagement strategy | SF1-23 | 21,763 | 21,763 | 0 |
| 2012 | France | Voluntary contribution for RFMO engagement strategy | SF1-24 | 21,093 | 21,093 | 0 |
| 2012 | Australia | Voluntary contribution (Robertson projects) | SF1-25 | 121,700 | 121,680 | 20 |
| 2013 | Norway | Voluntary contribution - MoP4 sponsorship | SF1-26 | 8,267 | 8,267 | 0 |
| 2013 | France | Voluntary contribution for RFMO engagement strategy | SF1-27 | 28,126 | 28,278 | -152 |
| 2014 | France | Voluntary contribution for RFMO engagement strategy | SF1-28 | 24,451 | 24,330 | 121 |
| 2017 | New Zealand | Voluntary Contributions MFAT, DOC, MPI sponsorship AC10 | SF1-29 | 22,284 | 22,375 | -92 |
| 2018 | MoP5 | Voluntary contribution Abercrombie & Kent - flybacks (2017) | SF1-30 | 6,068 | 6,068 | 0 |
| 2018 | MoP5 | Voluntary contribution Abercrombie & Kent - flybacks (2018) | SF1-31 | 8,661 | 6,060 | 2,601 |
| 2019 | New Zealand | DOC voluntary contribution RFMO engagement | SF1-32 | 7,000 | 7,000 | 0 |
| 2019 | MoP6 inter | Voluntary contribution Avercrombie and Kent Philanthropy | SF1-33 | 6,492 | 6,492 | 0 |
| 2020 | MoP6 inter | FAO voluntary contribution | SF1-34 | 18,369 | 21,802 | -3,433 |
| 2020 | NA | SPC Seabird ID Guide Contract - Cost neutral | SF1-35 | 18,382 | 20,291 | -1,909 |
| 2020 | MoP6 inter | Voluntary contribution Avercrombie and Kent Philanthropy | SFI-36 | 9,376 | 9,376 | 0 |
| 2021 | France | Voluntary contribution France - French Polynesia | SFI-37 | 24,738 | 0 | 24,738 |
| Totals | | | | 1,337,795 | 1,205,840 | 131,955 |
| <u>Special Fund 2 - Contingency Fund</u> | | | | | | |
| Date | Authority | Description | | Amount | Expenditure | Balance |
| 2006 | MoP2 | Contingency Fund | | 100,000 | 0 | 100,000 |
| Totals | | | | 100,000 | 0 | 100,000 |

Expenditure - Advisory Committee Work Programme (funded from Special Fund 1 & General Fund)

Advisory Committee Work Programme Reconciliation at 30 June 2021

| Proj No. | Authority | Project Description | Fund | Allocation | Expenditure | Balance |
|----------|------------|---|-----------|------------|-------------|---------|
| 2005-1 | AC1 | Database development | | 20,000 | 20,000 | 0 |
| 2005-2 | AC1 | Analysis remote tracking data - BirdLife | SF1-1 | 25,000 | 25,000 | 0 |
| 2005-3 | AC1 | Travel costs AC meetings- Experts | SF1-1 | 10,000 | 10,000 | 0 |
| 2005-4 | AC1 | Additional staffing of Secretariat | SF1-1 | 20,000 | 20,000 | 0 |
| 2005-5 | MoP1 | Capacity building fund - AUD 12,650 | | 0 | 0 | 0 |
| 2005-6 | AC1 | Bibliographic database for taxonomic WG | SF1-1, 2 | 2,000 | 2,000 | 0 |
| 2005-7 | UK | UK petrel census | SF1-3 | 61,531 | 61,531 | 0 |
| 2006-1 | AC2 | Update of BLI tracking database | SF1-2 | 5,000 | 5,000 | 0 |
| 2006-2 | AC2 | Maps for species assessments - Frances Taylor | SF1-2 | 4,800 | 4,800 | 0 |
| 2006-3 | AC2 | Production of Waved Albatross Action Plan - Jancke | SF1-2 | 17,000 | 17,000 | 0 |
| 2006-4 | AC2 | Draft species assessments | SF1-2 | 12,500 | 12,500 | 0 |
| 2006-5 | AC2 | Support delegates to Waved Alb Workshop - Peru | SF1-2 | 15,000 | 15,000 | 0 |
| 2006-6 | UK | ACAP Officer - UK voluntary contribution | SF1-11 | 124,000 | 91,202 | 32,798 |
| 2006-7 | UK | Support delegates to MoP2 | SF1-6 | 24,774 | 24,774 | 0 |
| 2006-8 | NZ | Meeting support for MoP2 - DoC | SF1-7 | 7,643 | 7,643 | 0 |
| 2006-9 | NZ | Meeting support for MoP2 - MoF | SF1-8 | 4,000 | 4,000 | 0 |
| 2007-1 | AC3 | Production of Species assessments | SF1-2,4&5 | 41,800 | 41,800 | 0 |
| 2007-2 | AC3 | Website design - species assessments | SF1-5 | 11,200 | 11,200 | 0 |
| 2007-3 | AC3 | Waved Albatross Workshop - Ecuador | SF1-5 | 33,000 | 33,000 | 0 |
| 2007-4 | AC3 | FAO Consult - NPOA Guidelines | SF1-5 | 13,000 | 13,000 | 0 |
| 2007-5 | I/S | Translation of species assessments | SF1-5 | 3,000 | 3,000 | 0 |
| 2007-6 | NZ | Support for secondment - T. Neves | SF1-9 | 13,000 | 13,000 | 0 |
| 2007-7 | MoP2/AC 3 | Sponsorship of delegates to AC meetings | SF1-5&10 | 41,000 | 41,000 | 0 |
| 2008-1 | AC4 | Secretariat capacity - Science Officer | SF1-10 | 46,000 | 46,000 | 0 |
| 2008-2 | AC4 | Bait pod development - BirdLife | SF1-10 | 20,000 | 20,000 | 0 |
| 2008-3 | AC4 | House mice eradication - Tristan Albatross | SF1-10 | 4,750 | 4,750 | 0 |
| 2008-4 | AC4 | Implementation Waved Albatross Action Plan - APECO | SF1-10 | 20,000 | 20,000 | 0 |
| 2008-5 | AC4 | Impl'n Waved Albatross Action Plan - Pro Delphinus | SF1-13&14 | 23,000 | 23,000 | 0 |
| 2008-6 | AC4 | Update of BLI tracking database | SF1-10&12 | 10,000 | 10,000 | 0 |
| 2008-7 | AC4 | Capacity building Ecuador-Argentina-BLI | SF1-12 | 5,000 | 5,000 | 0 |
| 2009-1 | AC Interse | Development of database implementation reports | SF1-12 | 5,000 | 5,000 | 0 |
| 2009-2 | AC Interse | Improving Waved Alb Conservation: Population Monitoring | SF1-12 | 16,950 | 16,950 | 0 |
| 2009-3 | AC Interse | Translation of species assessments | SF1-12&14 | 8,000 | 8,000 | 0 |
| 2009-4 | AC Interse | Introducing Weighted Swivels in Peru's Artisanal Fleet | SF1-14 | 20,974 | 20,974 | 0 |
| 2009-5 | AC Interse | Seabird Interactions in Peruvian Hake Trawl Fishery | SF1-14 | 20,056 | 20,056 | 0 |

| Proj No. | Authority | Project Description | Fund | Allocation | Expenditure | Balance |
|----------|------------|---|--------------|------------|-------------|---------|
| 2009-6 | AC Interse | Translation of Best Practice Mitigation Fact Sheets | SF1-14,15,16 | 18,216 | 18,216 | 0 |
| Proj | AC Interse | Maps for species assessments | SF1-16 | 5,000 | 4,202 | 798 |
| 2009-8 | AC Interse | Attendance at RFMO Meetings | SF1-16 | 30,000 | 30,000 | 0 |
| 2009-9 | AC Interse | Implementation of Observer Programme - South of Chile | SF1-16 | 10,000 | 10,000 | 0 |
| 2009-10 | AC Interse | Regional Workshop: Improving Observer data collection | SF1-16&17 | 23,000 | 20,729 | 2,271 |
| 2009-11 | AC Interse | Evaluating a Fast Sinking Line Weighting Regime | SF1-17 | 5,850 | 5,850 | 0 |
| 2009-12 | NZ | Secondment for Capacity Building - Juan Pablo Seco Pon | SF1-19 | 8,554 | 8,554 | 0 |
| 2010-01 | AC Interse | At-sea Distribution of WAAL | General | 11,500 | 11,500 | 0 |
| 2010-02 | AC5 Core | Development of Database for Priorities Work | General | 10,000 | 0 | 10,000 |
| 2010-03 | AC Interse | Evaluating Alternative Approaches At-sea Distributions | General | 7,200 | 7,200 | 0 |
| 2010-04 | AC Interse | Modified Discharge Management Regimes - Trawl Vessels | General | 14,500 | 14,500 | 0 |
| 2010-05 | AC5 Core | Translation of species assessments into French | General | 8,000 | 8,000 | 0 |
| 2010-06 | AC5 Core | Attendance at RFMO Meetings | General | 25,000 | 24,783 | 217 |
| 2010-07 | AC5 Core | Analysis of interactions with RFMO - updates (item 4.4 AC WP) | General | 5,000 | 5,000 | 0 |
| 2010-08 | AC5 Core | Data portal developments for status and trends | General | 2,000 | 1,971 | 29 |
| 2010-09 | AC Interse | Consolidation of NPOA-Seabirds Peru | General | 0 | 0 | 0 |
| 2010-10 | AC Interse | Defining High-risk Areas in Argentina Continental Shelf | General | 14,100 | 14,100 | 0 |
| 2010-11 | AC Interse | Improving Data Collection SAm Observer Programmes | General | 10,000 | 12,241 | -2,241 |
| 2010-12 | AC5 Core | Maintain Mitigation Fact Sheets | General | 5,000 | 5,000 | 0 |
| 2010-13 | AC Interse | Final On-shore Development of Hook Pod | General | 25,000 | 25,000 | 0 |
| 2010-14 | AC5 Core | Development of database for national reporting framework | General | 10,000 | 9,535 | 465 |
| 2010-15 | AC Interse | Estimates of WAAL Mortality in Artisanal Fisheries | General | 15,000 | 15,000 | 0 |
| SF1-20 | France | Voluntary contribution for RFMO Engagement Strategy | SF1-20 | 28,098 | 28,098 | 0 |
| SF1-21 | Australia | Voluntary contribution for Australian projects | SF1-21 | 100,000 | 23,752 | 76,248 |
| SF1-22 | Australia | Voluntary contribution for Sth American projects | SF1-22 | 50,000 | 50,000 | 0 |
| SF1-23 | France | Voluntary contribution for RFMO Engagement Strategy | SF1-23 | 21,763 | 21,763 | 0 |
| SF1-24 | France | Voluntary contribution for RFMO Engagement Strategy | SF1-24 | 21,093 | 21,093 | 0 |
| SF1-25 | Australia | Voluntary contribution for Robertson projects | SF1-25 | 121,700 | 121,680 | 20 |
| 2012-03 | AC Interse | Effectiveness of smart tuna hooks - Baker - SSS | General | 20,000 | 20,000 | 0 |
| 2012-04 | AC Interse | Population demography and at-sea distribution of Sooty Albatross at the Prince Edward Islands | General | 17,600 | 17,600 | 0 |

| Proj No. | Authority | Project Description | Fund | Allocation | Expenditure | Balance |
|----------|------------|---|---------|------------|-------------|---------|
| 2012-06 | AC Interse | NGO action in Santa Rosa, Ecuador to reduce bycatch of Waved albatross (and other seabirds) in artisanal longline fisheries | General | 20,000 | 19,994 | 6 |
| 2012-07 | AC Interse | Tracking Juvenile Tristan Albatrosses at Gough Island | General | 20,000 | 19,865 | 135 |
| 2012-09 | AC Interse | Evaluación del impacto de la pesca de arrastre de fondo en la aves marinas en Uruguay | General | 20,000 | 20,020 | -20 |
| SF1-26 | Norway | Voluntary contribution for sponsorship of delegates | SF1-26 | 8,267 | 8,267 | 0 |
| SF1-27 | France | Voluntary contribution for RFMO Engagement Strategy | SF1-27 | 28,126 | 28,278 | -152 |
| | AC7 Core | Task 2.5 - Data portal update for global population trends | General | 5,000 | 0 | 5,000 |
| | AC7 Core | Task 2.6 - Update maps for ACAP species assessments | General | 4,000 | 1,965 | 2,035 |
| | AC7 Core | Task 2.7 - Translate updates to species assessments & guidelines | General | 7,500 | 0 | 7,500 |
| | AC7 Core | Task 2.12 - Translation costs, eradication guidelines | General | 500 | 0 | 500 |
| | AC7 Core | Task 2.a1 - Translation of translocation best practice guidelines | General | 1,000 | 0 | 1,000 |
| | AC7 Core | Task 2.13 - Translation of guidelines for monitoring trends | General | 1,000 | 0 | 1,000 |
| | AC7 Core | Task 3.1 - Implementation of RFMO interaction plan | General | 30,000 | 30,000 | 0 |
| | AC7 Core | Task 3.6 - Translation of mitigation fact sheets | General | 5,000 | 5,000 | 0 |
| | AC7 Core | Task 3.12 - Review and update prioritisation framework- at sea | General | 0 | 0 | 0 |
| | AC7 Core | Task 5.a3 - Complete id guide for bycatch seabirds | General | 15,000 | 17,859 | -2,859 |
| | AC7 Core | Task 5.a4 - Design and translation costs for biological samples guidelines | General | 0 | 0 | 0 |
| 2013-04 | AC Interse | Multi-colony tracking of nonbreeding Black-browed Albatrosses: identifying key wintering areas and overlap with fisheries | General | 12,500 | 12,500 | 0 |
| 2013-07 | AC Interse | A population estimate of white-chinned petrel at Disappointment Island | General | 16,000 | 16,000 | 0 |
| 2013-09 | AC Interse | Trial of mitigation measures to reduce seabird bycatch in demersal longliners of the Mediterranean Sea | General | 19,985 | 19,985 | 0 |
| 2013-11 | AC Interse | Comparative trials of Lumo Leads and traditional line weighting in the Brazilian pelagic longline fishery | General | 10,000 | 10,000 | 0 |
| 2013-12 | AC Interse | Identification of Balearic Shearwater's foraging ranges in the NE Atlantic: a multidisciplinary approach | General | 8,486 | 8,486 | 0 |
| 2013-15 | AC Interse | Updating maps for ACAP listed species | General | 4,000 | 4,000 | 0 |
| 2013-16 | AC Interse | Tracking data summary of ACAP listed species | General | 5,000 | 5,000 | 0 |
| 2013-17 | AC Interse | Assessing conservation Status of Atlantic Yellow-nosed Albatross on Gough Island | General | 10,695 | 4,000 | 6,695 |
| 2013-20 | AC Interse | Establishing capacity in South America on albatross and petrel health and to prevent disease introduction | General | 20,000 | 20,000 | 0 |

| Proj No. | Authority | Project Description | Fund | Allocation | Expenditure | Balance |
|--------------|---------------|--|------------|------------|-------------|---------|
| 2013-23 | AC Interse | Reducing incidental mortality of albatrosses and petrels in trawl fisheries in the Argentine Sea. | General | 10,000 | 10,000 | 0 |
| SF1-28 | France | Voluntary contribution for RFMO Engagement Strategy | SF1-28 | 24,451 | 24,330 | 121 |
| 2014-01 | AC8 Core | Task 2.13a - Translation of best-practice guidelines for monitoring trends of sooty and light-mantled albatrosses and white-chinned petrels | General | 1,000 | 0 | 1,000 |
| 2014-02 | AC8 Core | Task 3.1 - Implementation of RFMO interaction plan | General | 30,000 | 30,000 | 0 |
| 2014-03 | AC8 Core | Task 3.22 - Review and update advice documents on bycatch mitigation methods for industrial fisheries | General | 1,000 | 0 | 1,000 |
| 2014-04 | AC8 Core | Task 3.23 - Further research on sink rates of different line weighting regimes | General | 10,000 | 0 | 10,000 |
| 2014-05 | AC8 Core | Task 3.29 - Investigate safety issues related to the use of different line weighting options | General | 15,000 | 16,526 | -1,526 |
| 2016-01 | MoP5 | Task 3.1 - Implementation of RFMO interaction plan | General | 30,000 | 30,000 | 0 |
| 2017-01 | MoP5 | Task 3.1 - Implementation of RFMO interaction plan | General | 30,000 | 30,000 | 0 |
| 2017-02 | AC9 Core | Task 3.8 - Extend flyback studies to 80g weights and tear-outs | General | 10,000 | 10,000 | 0 |
| 2017-03 | AC9 Core | Task 3.5 - Update fact sheet on line weighting PLLF and develop new fact sheets for HSDs | General | 10,000 | 12,550 | -2,550 |
| 2017-04 | AC9 Core | Task 2.4. Update ACAP Species Assessments | | 4,000 | 0 | 4,000 |
| 2017-05 | AC9 Core | Task 2.5. Translate updates to Species Assessments and ACAP guidelines into Spanish and French | | 10,000 | 0 | 10,000 |
| 2017-07 | AC9 Core | Task 5.13 Update analysis of overlaps of distributions of albatrosses and petrels with fisheries managed by RFMOs | General | 10,000 | 0 | 10,000 |
| 2017-08 | AC10 Core | Task 3.6 Investigate the barriers and drivers in the uptake of best practice seabird bycatch mitigation measures | General | 10,000 | 0 | 10,000 |
| 2017-09 | AC10 Core | Task 5.12 Develop a guide on removing entangled seabirds | General | 2,000 | 0 | 2,000 |
| 2017-10 | AC10 Core | Task 5.15 Update ACAP Seabird Bycatch ID guide | General | 20,000 | 7,681 | 10,243 |
| SF1-29 | New Zealand | Voluntary contribution for sponsorship of AC10 | SF1-29 | 22,284 | 22,375 | -92 |
| SF 1-30/31 | MoP5 | Voluntary contribution Abercrombie & Kent - flybacks | SF 1-30/31 | 14,729 | 14,729 | 0 |
| 2018-01 | MoP5 | Task 3.1 - Implementation of RFMO interaction plan | General | 30,000 | 25,494 | 4,506 |
| ACAP 2018-02 | AC10 Interses | Prevalence and magnitude of plastic exposure (macro and microplastics and select chemical compounds) in albatrosses and petrels off the shores of Argentina and Brazil | General | 20,000 | 20,000 | 0 |
| ACAP 2018-03 | AC10 Interses | Global review of nature and extent of trawl net captures | General | 12,000 | 12,000 | 0 |

| Proj No. | Authority | Project Description | Fund | Allocation | Expenditure | Balance |
|-----------------|------------------|--|---------------------|------------|-------------|---------|
| ACAP 2018-04 | AC10 Interses | Comprehensive Review of the Bi-national Plan of Action for the Critically Endangered Waved Albatross (<i>Phoebastria irrorata</i>) | General | 10,800 | 10,800 | 0 |
| ACAP 2018-05 | AC10 Interses | Hookpod for seabirds and sea turtles: Looking towards a multi-taxa approach for reducing bycatch in pelagic longlines | General | 36,205 | 36,205 | 0 |
| ACAP 2018-07 | AC10 Interses | First conservation diagnosis of the Balearic Shearwater <i>Puffinus mauretanicus</i> in Ibiza | General | 20,000 | 20,000 | 0 |
| ACAP 2018-10 | AC10 Interses | Assessing the overlap between threatened pelagic seabirds and trawl fisheries operating in northern Patagonian Shelf | General | 12,000 | 12,000 | 0 |
| 2019-01 | MoP6 | Task 3.1 - Implementation of RFMO engagement strategy | General & SF1-32 | 37,000 | 15,856 | 0 |
| SF1-33 | MoP6 | Voluntary contribution Abercrombie & Kent Philanthropy | SF1-33 | 6,492 | 6,492 | 0 |
| SF1-34 | MoP6 inter | FAO voluntary contribution | SF1-34 | 22,419 | 22,087 | 332 |
| 2020-01 | MoP6 | Task 3.1 - Implementation of RFMO engagement strategy | General & SF1-32 | 30,000 | 30,000 | 0 |
| 2019-02 | MoP6 | Task 3.4 - Update fact sheets | General | 10,000 | 1,486 | 8,514 |
| SF1-35 | NA | SPC Contract - Seabird ID Guide for WCPO | SF1-35 | 18,382 | 20,291 | -1,909 |
| 2020-02 | AC11 Core | Task 3.5 Engage with certification schemes | General | 5,000 | 4,569 | 431 |
| 2021-01 | MoP6 | Task 3.1 - Implementation of RFMO engagement strategy | General | 30,000 | 30,000 | 0 |
| 2020-03 | AC11 Core | Task 3.7 Development of bycatch indicators | General | 10,000 | 0 | 10,000 |
| ACAP 2019-01 | AC Intersess | Estimating encounter with fisheries and mortality risks of juvenile wandering and Amsterdam Albatrosses | General | 10,000 | 9,940 | 60 |
| ACAP 2019-06 | AC Intersess | Factores influyentes en la mortalidad de la pardela balear <i>Puffinus mauretanicus</i> por la contaminación lumínica | General | 18,000 | 18,000 | 0 |
| ACAP 2019-08 | AC Intersess | Development of a bird-scaring line compliance monitoring device | General | 18,370 | 18,370 | 0 |
| ACAP 2019-10 | AC Intersess | Colaborando para el desarrollo de medidas de mitigación de las capturas accidentales de pardela balear y otras aves marinas en el Mediterráneo español | General | 19,000 | 19,000 | 0 |
| ACAP 2019-12 | AC Intersess | Demographic monitoring, at-sea movements, and scavenging behaviour in the Balearic shearwater | General | 20,702 | 20,702 | 0 |
| ACAP 2019-14 | AC Intersess | Examining the efficacy of the 'snatch block' in reducing seabird bycatch in Southern Cone trawl fisheries | General | 22,224 | 13,131 | 9,093 |
| ACAP 2019-15 | AC Intersess | Complete population survey of Waved Albatross <i>Phoebastria irrorata</i> on Española Island, Galapagos | General | 26,000 | 26,012 | -12 |
| SFI-36 | MoP6 inter | Voluntary contribution Abercrombie & Kent Philanthropy | SFI-36 | 9,376 | 9,376 | 0 |
| SFI-37 | France | Voluntary contribution France - project French Polynesia | SFI-37 | 24,738 | 0 | 24,738 |
| 2021-01 | Int trans Sec | Internal transfer from Appropriation 1 | General | 8,788 | 6,700 | 2,088 |

| Proj No. | Authority | Project Description | Fund | Allocation | Expenditure | Balance |
|--|-----------|---|---------|------------------|------------------|----------------|
| 2021-02 | IC2020 | WAD related publicity | General | 3,000 | 912 | 2,088 |
| ACAP | AC | An Electronic Monitoring system to | General | 11,000 | 11,000 | 0 |
| 2020-01 | Intersess | assess the operational performance and compliance of use of the Underwater Baitsetter | | | | |
| ACAP | AC | Pilot study: Non-invasive disease monitoring of Albatrosses and Petrels | General | 25,100 | 25,100 | 0 |
| 2020-03 | Intersess | | | | | |
| ACAP | AC | Estimating interactions with fishing vessels and their demographic impact on sooty albatrosses | General | 11,500 | 0 | 11,500 |
| 2020-15 | Intersess | | | | | |
| ACAP | AC | Integrating an onboard observer program and remote tracking data to evaluate the interactions between the small-scale longline fisheries and adult Chatham albatrosses in their wintering grounds off Peru. | General | 19,430 | 19433 | -3 |
| 2020-18 | Intersess | | | | | |
| ACAP | AC | Sub-lethal effects of plastic ingestion in albatrosses and petrels: the Southern Giant Petrel as case study | General | 18,500 | 18551 | -51 |
| 2020--19 | Intersess | | | | | |
| ACAP- | AC | Generating LiDAR spatial data to improve the population estimate of Pink-footed Shearwaters on Isla Mocha, Chile | General | 8,000 | 0 | 8,000 |
| 2020-16 | Intersess | | | | | |
| ACAP | AC | Developing an epigenetic DNA ageing method for petrels (family: Procellariidae) | General | 8,312 | 0 | 8,312 |
| 2020-20 | Intersess | | | | | |
| ACAP | AC | WINTER FINE-SCALE MOVEMENTS OF BLACK-BROWED ALBATROSSES AND ENCOUNTERS WITH FISHING VESSELS | General | 12,600 | 12,600 | 0 |
| 2020-09 | Intersess | | | | | |
| ACAP- | AC | Effects of delayed mouse eradication on conservation status and population viability of Tristan Albatross on Gough Island | General | 23,400 | 23,400 | 0 |
| 2020-11 | Intersess | | | | | |
| Total Advisory Committee Work Programme Funding | | | | 2,426,772 | 2,136,482 | 267,070 |

| Advisory Committee Secondment Programme Reconciliation | | | | | |
|--|-----------|---|---------------|---------------|---------------|
| Date | Authority | Project Description | Allocated | Expenditure | Balance |
| 2013 | MoP4 | S Jimenez (Uruguay - UK) | 11,600 | 11,600 | 0 |
| 2014 | MoP4 | V Cortes 2014-04 (Spain - Chile) | 11,070 | 11,070 | 0 |
| 2015 | MoP4 | P Serafini 2015-05 (Brasil - UK) | 13,000 | 13,000 | 0 |
| 2018 | MoP5/AC | J Paz 2018-01 (Argentina - Brazil) | 9,050 | 9,050 | 0 |
| 2018 | MoP5/AC | L Adasme 2018-02 (Chile - New Zealand) | 8,200 | 8,200 | 0 |
| 2018 | MoP5/AC | C Marquez 2018-03 (Brasil - UK) | 16,900 | 16,900 | 0 |
| 2018 | MoP5/AC | V Lopez 2018-04 (Chile-USA) | 6,926 | 6,926 | 0 |
| 2019 | MoP6/AC | M Hernandez S2019-01 (Argentina-NZ) | 7,040 | 0 | 7,040 |
| 2019 | MoP6/AC | A Pereira S2019-02 (Brazil-NZ) | 10,700 | 0 | 10,700 |
| 2019 | MoP6/AC | R Alemán Lucero S2019-03 (Ecuador-Brazil) | 4,540 | 4,621 | -81 |
| Totals | | | 99,026 | 81,367 | 17,659 |