

 <p>Agreement on the Conservation of Albatrosses and Petrels</p>	<p style="text-align: center;">Tenth Meeting of the Advisory Committee <i>Wellington, New Zealand, 11 – 15 September 2017</i></p> <p style="text-align: center;">Interim 2017 Financial Report</p> <p style="text-align: center;"><i>Secretariat</i></p>
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SUMMARY

An interim financial report for the 2017 financial year is attached for the consideration of the Advisory Committee. Expenditure is currently within budget allocations, and the cash on-hand in our accounts is sufficient to meet all expected commitments for the 2017 financial year. Attachments 1, 2 and 3 provide reports on income and expenditure, and a summary of outstanding contributions. The audited financial statements for the 2017 financial year will be provided to ACAP Parties in due time, in accordance with Financial Regulation 10.2.

RECOMMENDATIONS

The Advisory Committee is requested to:

1. Review the 2017 Interim Financial Report and make recommendations as appropriate; and
2. Take into consideration the 2017 Interim Financial Report when determining the allocation of funds to the Advisory Committee's Work Programme.

An interim financial report for the 2017 financial year is provided below for the consideration of the Advisory Committee. A report on income and expenditures for Appropriations 1, 2, 3 and 4 is provided in **Attachment 1**. A summary of the closing cash balances at 30 June 2017 is provided for the General Fund, Special Fund 1 and Special Fund 2 in **Attachment 2**, also including the reconciliation for the Advisory Committee's Secondment Programme. The balance of funds remaining from individual voluntary contributions are shown in the Special Fund 1 summary table. **Attachment 3** provides a summary of outstanding contributions from ACAP Parties at 30 June 2017.

The audited financial statements for the 2017 financial year will be provided to ACAP Parties in due time, in accordance with Financial Regulation 10.2.

1. INCOME

1.1. Contributions from Parties

Approximately 40% of contributions for the 2017 financial year remain outstanding (refer to **Attachments 1 and 3**). This shortfall has been partially off-set by the payment of outstanding contributions from the 2016 financial year.

1.2. Other Income

The amount of interest earned on cash balances is approximately 50% of the amount budgeted, reflecting the lower level of interest rates available.

In accordance with the Memorandum of Understanding between the ACAP Secretariat and the Government of Tasmania, a financial contribution of AUD 21,979 (5% less than originally budgeted) was confirmed by the State Government towards the leasing costs of the Secretariat office. This amount is annually indexed in accordance with the Consumer Price Index (CPI).

The Secretariat is in the process of completing the claim for the GST reimbursement of invoices from the 2017 financial year on general goods, electricity and rent.

2. EXPENDITURE

2.1. Appropriation 1 – Secretariat

Expenditure is approximately 90% of the annual budget for this appropriation (refer **Attachment 1**). The only significant over-expenditure in this appropriation can be seen in budget item 1.3.31 (Office cleaning) which is related to additional costs incurred with the end of lease cleaning of the office in 27 Salamanca Square.

2.2. Appropriation 2 – Meeting of the Parties

There was no expenditure of funds from this appropriation during 2017.

2.3. Appropriation 3 – Advisory Committee

Approximately 85% of the budget for Appropriation 3 had been expended by the end of the 2017 financial year. Remaining costs will be finalised during and shortly after the meeting, including interpretation, translation of meeting documents and reports, and hire of venue and equipment, among others. Significant over-expenditure in this appropriation can only be seen in budget item 3.1.2 (Interpretation Equipment, ca. 8% above budget). This is related to the fact that the budget for the current triennium was based on recent meetings being held in South America, where the hire of such equipment was significantly cheaper. The increased costs of airfares, accommodation and per-diems to sponsor Delegates and experts attending AC10 was offset by Voluntary Contributions offered by New Zealand, totalling NZD 10,000 from the Ministry of Foreign Affairs and Trade, and NZD 10,000 from the Department of Conservation.

2.4. Appropriation 4 – Advisory Committee Work Programme

There was no expenditure of funds from the Small Grants and Secondment programmes this financial year. Approximately 45% of the funds allocated were spent in projects identified as core in the Advisory Committee Work Programme.

**ATTACHMENT 1. Income and expenditure report, Appropriations 1, 2, 3 and 4
as at 30 June 2017**

INCOME			
	Budget	Received	Outstanding
Contributions from Parties	738,558	644,357	94,201
Interest on funds	7,175	3,497	3,678
Refund of GST	16,720	0	16,720
MoU - Tasmanian Government	22,702	21,979	723
Total Income	785,155	669,833	115,322
EXPENDITURE			
APPROPRIATION 1 - SECRETARIAT			
	Allocation	Expenditure	Balance
Employee salaries			
1.1.1 Salaries	236,467	238,249	-1,782
1.1.2 RBF Superannuation	21,873	22,634	-761
1.1.3 Recruitment costs	0	0	0
1.1.6 Workers Compensation	3,181	2,509	672
Total salaries	261,521	263,392	-1,871
Employee expenses			
1.2.1 Accommodation	9,934	8,886	1,048
1.2.2 Airfares	24,835	18,510	6,325
1.2.3 Travel Allowances	10,589	9,155	1,434
1.2.4 Travel Insurance	969	945	24
1.2.5 Consultants	31,043	28,113	2,930
1.2.6 Relocation expense (staff)	0	0	0
1.2.8 General insurance	1,402	672	730
1.2.9 Representation expenses	2,229	615	1,614
1.2.10 Other travel costs - visas	820	754	66
Total employee expenses	81,821	66,181	15,640
Operational costs			
1.3.1 Office equipment /furniture	6,208	5,954	254
1.3.2 Office equipment maintenance	1,115	740	375
1.3.3 Office requisites - stationery	1,538	1,180	358

		Allocation	Expenditure	Balance
1.3.4	Publications /books	223	70	153
1.3.6	Printing and copying (PR material)	2,346	1,344	1,002
1.3.7	Telecommunications	5,625	2,306	3,319
1.3.8	Translations - correspondence	6,208	3,240	2,968
1.3.9	Postage	223	130	93
1.3.10	Freight/couriers	223	120	103
1.3.11	Light and power	2,564	2,298	266
1.3.12	Insurance property	1,433	1,351	82
1.3.14	Vehicle running costs	5,574	2,806	2,768
1.3.15	Cab charge - taxis	497	93	404
1.3.16	Parking	6,400	5,576	824
1.3.19	Staff training	2,229	1,507	722
1.3.20	Staff conferences / seminars	1,242	998	244
1.3.21	Bank charges	278	25	253
1.3.22	Bad and doubtful debts	621	0	621
1.3.23	Software purchase	2,484	1,489	995
1.3.24	Server lease	615	385	230
1.3.25	Outsourced IT services	1,664	1,584	80
1.3.26	Modifications to database	10,589	4,463	6,126
1.3.27	WAN Wireless network	1,128	704	424
1.3.28	Rent - ACAP office	38,208	40,022	-1,814
1.3.29	Rates and water	7,426	6,845	581
1.3.30	Preventative maintenance	501	205	296
1.3.31	Office cleaning	2,299	2,628	-329
	Total operational costs	109,461	88,063	21,398
	Total Appropriation 1 - Secretariat	452,803	419,105	33,698
APPROPRIATION 2 - MEETING OF PARTIES				
		Allocation	Expenditure	Balance
	Interpretation			
2.1.1	Interpretation	0	0	0
2.1.2	Interpretation equipment	0	0	0
2.1.3	Translation of documents	0	0	0
	Total interpretation	0	0	0
	Venue and meeting support	0	0	0

	Allocation	Expenditure	Balance
2.2.1 Hire of venue /catering	0	0	0
2.2.2 Hire - meeting equipment	0	0	0
2.2.3 Printing costs	0	0	0
2.2.4 Support staff	0	0	0
Total venue and meeting support	0	0	0
Sponsorship			
2.3.1 <u>Sponsorship - Experts</u>	0	0	0
Sponsorship - Non-Parties	0	0	0
Total sponsorship	0	0	0
Total Appropriation 2 – Meeting of Parties	0	0	0
APPROPRIATION 3 - ADVISORY COMMITTEE			
	Allocation	Expenditure	Balance
Interpretation			
3.1.1 Simultaneous interpretation	48,952	32,663	16,289
3.1.2 Interpretation equipment	12,709	13,700	-991
3.1.3 Translation of documents	37,925	37,847	78
Total interpretation	99,586	84,210	15,376
Venue and meeting support			
3.2.1 Hire of venue /catering	25,910	20,106	5,804
3.2.2 Hire - meeting equipment	2,354	2,050	304
3.2.3 Support staff	25,503	21,092	4,411
Total venue and meeting support	53,767	43,248	10,519
Sponsorship			
3.3.1 Sponsorship - Experts	18,358	15,141	3,217
Sponsorship - Non-Party Range States	0	0	0
Total sponsorship	18,358	15,141	3,217
Support for AC Officials			
3.4.1 Support for AC Officials	24,912	24,100	812
Total support for AC officials	24,912	24,100	812
Total Appropriation 3 - Advisory Committee	196,623	166,699	29,924

TOTAL GENERAL FUND		649,426	585,804	63,622
APPROPRIATION 4 - AC WORK PROGRAMME				
		Allocation	Expenditure	Balance
4.1.1	Support for secondments	19,968	0	19,968
4.2.1	AC Work Programme ^[1]	115,761	52,363	63,398
Total Appropriation 4 - AC Work Programme		135,729	52,363	83,366
TOTAL AGREEMENT BUDGET		785,155	638,167	146,988

^[1] The Advisory Committee's Work Programme is accounted for on a cash basis as expenditure and commitments are carried forward over subsequent years. A detailed account for the AC Work Programme is provided in Attachment 2.

ATTACHMENT 2. Reconciliation of General and Special Funds as at 30 June 2017

Cash Summary of ACAP Funds for 2017 Financial Year	
General Fund	
Opening cash balance at 1 July 2016	147,436
Receipts – contributions, refund GST, MoU contribution	669,833
Expenditure	-638,167
Closing cash balance at 30 June 2017	179,102
Special Fund 1 - Voluntary Contributions	
Opening cash balance at 1 July 2016	172,565
Receipts - voluntary contributions	18,667
Expenditure	33,654
Closing cash balance at 30 June 2017	157,578
Special Fund 2 - Contingency Fund	
Opening cash balance at 1 July 2016	100,000
Receipts - voluntary contributions	0
Expenditure	0
Closing cash balance at 30 June 2017	100,000

Income Summary for Special Funds

Special Fund 1 - Voluntary Contributions

Date	Authority	Description	SF1 No.	Amount	Expenditure	Balance
	MoP1	Advisory Committee Fund 2005	SF1-1	56,985	56,985	0
	MoP1	Advisory Committee Fund 2006	SF1-2	56,985	56,985	0
	UK	UK voluntary contribution - Petrel census	SF1-3	61,531	61,531	0
2005	UK	UK voluntary contribution - AC Work Programme	SF1-4	25,300	25,300	0
2006	UK	UK voluntary contribution - AC Work Programme	SF1-5	81,616	81,616	0
2006	UK	UK voluntary contribution - Support for MoP2	SF1-6	24,774	24,774	0
2006	NZ	NZ voluntary contribution - support MoP2	SF1-7	7,643	7,643	0
2006	NZ	NZ voluntary contribution - MoP2	SF1-8	4,000	4,000	0
2007	NZ	NZ voluntary contribution - secondment	SF1-9	13,000	13,000	0
2007	UK	UK voluntary contribution - AC Work Programme	SF1-10	125,000	125,000	0
2007	UK	UK voluntary contribution - ACAP Officer	SF1-11	124,000	91,202	32,798
2007	MoP2	Norway's - new Party Contribution (2007)	SF1-12	38,885	38,885	0
2007	Commonweal	Contribution towards cost of Waved Albatross Workshop	SF1-13	3,000	3,000	0
2008	MoP2	Norway's New Party Contribution (2008)	SF1-14	68,211	68,211	0
2008	MoP2	Brazil - new Party contribution (2008)	SF1-15	2,936	2,936	0
2009	MoP2	Norway - new Party contribution (2009)	SF1-16	72,019	71,221	798
2009	MoP2	Brazil - new Party contribution (2009)	SF1-17	37,203	37,141	62
2009	MoP2	Uruguay - new Party contribution (2009)	SF1-18	1,285	1,130	155
2009	NZ	Voluntary contribution capacity building - Secondment Argentina	SF1-19	8,554	8,554	0
2010	France	Voluntary contribution for RFMO engagement strategy	SF1-20	28,098	28,098	0
2010	Australia	Voluntary contribution	SF1-21	100,000	22,727	77,273
2011	Australia	Voluntary contribution	SF1-22	50,000	50,000	0
2011	France	Voluntary contribution for RFMO engagement strategy	SF1-23	21,763	21,763	0
2012	France	Voluntary contribution for RFMO engagement strategy	SF1-24	21,093	21,093	0
2012	Australia	Voluntary contribution (Robertson projects)	SF1-25	121,700	121,680	20
2013	Norway	Voluntary contribution - MoP4 sponsorship	SF1-26	8,267	8,267	0
2013	France	Voluntary contribution for RFMO engagement strategy	SF1-27	28,126	28,278	-152
2014	France	Voluntary contribution for RFMO engagement strategy	SF1-28	24,451	24,330	121
2017	NZ	Voluntary Contribution MFAT and DOC sponsorship Delegates AC10	SF 1-29	18,667	9,878	8,789
Totals				1,235,092	1,105,351	111,074

Special Fund 2 - Contingency Fund

Date	Authority	Description	Amount	Expenditure	Balance
2006	MoP2	Contingency Fund	100,000	0	100,000
Totals			100,000	0	100,000

Expenditure - Advisory Committee Work Programme (funded from Special Fund 1 & General Fund)

Advisory Committee Work Programme Reconciliation at 30 June 2017

Proj No.	Authority	Project Description	Fund	Allocation	Expenditure	Balance
2005-1	AC1	Database development - AUD 20,000		0	0	0
2005-2	AC1	Analysis remote tracking data - BirdLife	SF1-1	25,000	25,000	0
2005-3	AC1	Travel costs AC meetings- Experts	SF1-1	10,000	10,000	0
2005-4	AC1	Additional staffing of Secretariat	SF1-1	20,000	20,000	0
2005-5	MoP1	Capacity building fund - AUD 12,650		0	0	0
2005-6	AC1	Bibliographic database for taxonomic WG	SF1-1, 2	2,000	2,000	0
2005-7	UK	UK petrel census	SF1-3	61,531	61,531	0
2006-1	AC2	Update of BLI tracking database	SF1-2	5,000	5,000	0
2006-2	AC2	Maps for species assessments - Frances Taylor	SF1-2	4,800	4,800	0
2006-3	AC2	Production of Waved Albatross Action Plan - Jancke	SF1-2	17,000	17,000	0
2006-4	AC2	Draft species assessments	SF1-2	12,500	12,500	0
2006-5	AC2	Support delegates to Waved Alb Workshop - Peru	SF1-2	15,000	15,000	0
2006-6	UK	ACAP Officer - UK voluntary contribution	SF1-11	124,000	91,202	32,798
2006-7	UK	Support delegates to MoP2	SF1-6	24,774	24,774	0
2006-8	NZ	Meeting support for MoP2 - DoC	SF1-7	7,643	7,643	0
2006-9	NZ	Meeting support for MoP2 - MoF	SF1-8	4,000	4,000	0
2007-1	AC3	Production of Species assessments	SF1-2,4&5	41,800	41,800	0
2007-2	AC3	Website design - species assessments	SF1-5	11,200	11,200	0
2007-3	AC3	Waved Albatross Workshop - Ecuador	SF1-5	33,000	33,000	0
2007-4	AC3	FAO Consult - NPOA Guidelines	SF1-5	13,000	13,000	0
2007-5	I/S	Translation of species assessments	SF1-5	3,000	3,000	0
2007-6	NZ	Support for secondment - T. Neves	SF1-9	13,000	13,000	0
2007-7	MoP2/AC3	Sponsorship of delegates to AC meetings	SF1-5&10	41,000	41,000	0
2008-1	AC4	Secretariat capacity - Science Officer	SF1-10	46,000	46,000	0
2008-2	AC4	Bait pod development - BirdLife	SF1-10	20,000	20,000	0
2008-3	AC4	House mice eradication - Tristan Albatross	SF1-10	4,750	4,750	0
2008-4	AC4	Implementation Waved Albatross Action Plan - APECO	SF1-10	20,000	20,000	0
2008-5	AC4	Impl'n Waved Albatross Action Plan - Pro Delphinus	SF1-13&14	23,000	23,000	0
2008-6	AC4	Update of BLI tracking database	SF1-10&12	10,000	10,000	0
2008-7	AC4	Capacity building Ecuador-Argentina-BLI	SF1-12	5,000	5,000	0
2009-1	AC Interse	Development of database implementation reports	SF1-12	5,000	5,000	0
2009-2	AC Interse	Improving Waved Alb Conservation: Population Monitoring	SF1-12	16,950	16,950	0

Proj No.	Authority	Project Description	Fund	Allocation	Expenditure	Balance
2009-3	AC Interse	Translation of species assessments	SF1-12&14	8,000	8,000	0
2009-4	AC Interse	Introducing Weighted Swivels in Peru's Artisanal Fleet	SF1-14	20,974	20,974	0
2009-5	AC Interse	Seabird Interactions in Peruvian Hake Trawl Fishery	SF1-14	20,056	20,056	0
2009-6	AC Interse	Translation of Best Practice Mitigation Fact Sheets	SF1-14,15,16	18,216	18,216	0
Proj	AC Interse	Maps for species assessments	SF1-16	5,000	4,202	798
2009-8	AC Interse	Attendance at RFMO Meetings	SF1-16	30,000	30,000	0
2009-9	AC Interse	Implementation of Observer Programme - South of Chile	SF1-16	10,000	10,000	0
2009-10	AC Interse	Regional Workshop: Improving Observer data collection	SF1-16&17	23,000	20,729	2,271
2009-11	AC Interse	Evaluating a Fast Sinking Line Weighting Regime	SF1-17	5,850	5,850	0
2009-12	NZ	Secondment for Capacity Building - Juan Pablo Seco Pon	SF1-19	8,554	8,554	0
2010-01	AC Interse	At-sea Distribution of WAAL	General	11,500	11,500	0
2010-02	AC5 Core	Development of Database for Priorities Work	General	10,000	0	10,000
2010-03	AC Interse	Evaluating Alternative Approaches At-sea Distributions	General	7,200	7,200	0
2010-04	AC Interse	Modified Discharge Management Regimes - Trawl Vessels	General	14,500	14,500	0
2010-05	AC5 Core	Translation of species assessments into French	General	8,000	8,000	0
2010-06	AC5 Core	Attendance at RFMO Meetings	General	25,000	24,783	217
2010-07	AC5 Core	Analysis of interactions with RFMO - updates (item 4.4 AC WP)	General	5,000	5,000	0
2010-08	AC5 Core	Data portal developments for status and trends	General	2,000	1,971	29
2010-09	AC Interse	Consolidation of NPOA-Seabirds Peru	General	0	0	0
2010-10	AC Interse	Defining High-risk Areas in Argentina Continental Shelf	General	14,100	14,100	0
2010-11	AC Interse	Improving Data Collection South American Observer Programmes	General	10,000	12,241	-2,241
2010-12	AC5 Core	Maintain Mitigation Fact Sheets	General	5,000	5,000	0
2010-13	AC Interse	Final On-shore Development of Hook Pod	General	25,000	25,000	0
2010-14	AC5 Core	Development of database for national reporting framework	General	10,000	9,535	465
2010-15	AC Interse	Estimates of WAAL Mortality in Artisanal Fisheries	General	15,000	15,000	0
SF1-20	France	Voluntary contribution for RFMO Engagement Strategy	SF1-20	28,098	28,098	0
SF1-21	Australia	Voluntary contribution for Australian projects	SF1-21	100,000	22,727	77,273
SF1-22	Australia	Voluntary contribution for Sth American projects	SF1-22	50,000	50,000	0
SF1-23	France	Voluntary contribution for RFMO Engagement Strategy	SF1-23	21,763	21,763	0
SF1-24	France	Voluntary contribution for RFMO Engagement Strategy	SF1-24	21,093	21,093	0
SF1-25	Australia	Voluntary contribution for Robertson projects	SF1-25	121,700	121,680	20

Proj No.	Authority	Project Description	Fund	Allocation	Expenditure	Balance
2012-03	AC Interse	Effectiveness of smart tuna hooks - Baker - SSS	General	20,000	20,000	0
2012-04	AC Interse	Population demography and at-sea distribution of Sooty Albatross at the Prince Edward Islands	General	17,600	7,088	10,512
2012-06	AC Interse	NGO action in Santa Rosa, Ecuador to reduce bycatch of Waved albatross (and other seabirds) in artisanal longline fisheries	General	20,000	19,994	6
2012-07	AC Interse	Tracking Juvenile Tristan Albatrosses at Gough Island	General	20,000	19,865	135
2012-09	AC Interse	Evaluación del impacto de la pesca de arrastre de fondo en la aves marinas en Uruguay	General	20,000	20,020	-20
SF1-26	Norway	Voluntary contribution for sponsorship of delegates	SF1-26	8,267	8,267	0
SF1-27	France	Voluntary contribution for RFMO Engagement Strategy	SF1-27	28,126	28,278	-152
	AC7 Core	Task 2.5 - Data portal update for global population trends	General	5,000	0	5,000
	AC7 Core	Task 2.6 - Update maps for ACAP species assessments	General	4,000	0	4,000
	AC7 Core	Task 2.7 - Translate updates to species assessments & guidelines	General	7,500	0	7,500
	AC7 Core	Task 2.12 - Translation costs, eradication guidelines	General	500	0	500
	AC7 Core	Task 2.a1 - Translation of translocation best practice guidelines	General	1,000	0	1,000
	AC7 Core	Task 2.13 - Translation of guidelines for monitoring trends	General	1,000	0	1,000
	AC7 Core	Task 3.1 - Implementation of RFMO interaction plan	General	30,000	30,000	0
	AC7 Core	Task 3.6 - Translation of mitigation fact sheets	General	5,000	5,000	0
	AC7 Core	Task 3.12 - Review and update prioritisation framework- at sea	General	0	0	0
	AC7 Core	Task 5.a3 - Complete id guide for bycatch seabirds	General	15,000	17,859	-2,859
	AC7 Core	Task 5.a4 - Design and translation costs for biological samples guidelines	General	0	0	0
2013-04	AC Interse	Multi-colony tracking of nonbreeding Black-browed Albatrosses: identifying key wintering areas and overlap with fisheries	General	12,500	12,500	0
2013-07	AC Interse	A population estimate of white-chinned petrel at Disappointment Island	General	16,000	16,000	0
2013-09	AC Interse	Trial of mitigation measures to reduce seabird bycatch in demersal longliners of the Mediterranean Sea	General	19,985	19,985	0
2013-11	AC Interse	Comparative trials of Lumo Leads and traditional line weighting in the Brazilian pelagic longline fishery	General	10,000	10,000	0
2013-12	AC Interse	Identification of Balearic Shearwater's foraging ranges in the NE Atlantic: a multidisciplinary approach	General	8,486	8,486	0
2013-15	AC Interse	Updating maps for ACAP listed species	General	4,000	4,000	0
2013-16	AC Interse	Tracking data summary of ACAP listed species	General	5,000	5,000	0

Proj No.	Authority	Project Description	Fund	Allocation	Expenditure	Balance
2013-17	AC Interse	Assessing conservation Status of Atlantic Yellow-nosed Albatross on Gough Island	General	10,695	4,000	6,695
2013-20	AC Interse	Establishing capacity in South America on albatross and petrel health and to prevent disease introduction	General	20,000	20,000	0
2013-23	AC Interse	Reducing incidental mortality of albatrosses and petrels in trawl fisheries in the Argentine Sea.	General	10,000	10,000	0
SF1-28	France	Voluntary contribution for RFMO Engagement Strategy	SF1-28	24,451	24,330	121
2014-01	AC8 Core	Task 2.13a - Translation of best-practice guidelines for monitoring trends of sooty and light-mantled albatrosses and white-chinned petrels	General	1,000	0	1,000
2014-02	AC8 Core	Task 3.1 - Implementation of RFMO interaction plan	General	30,000	30,000	0
2014-03	AC8 Core	Task 3.22 - Review and update advice documents on bycatch mitigation methods for industrial fisheries	General	1,000	0	1,000
2014-04	AC8 Core	Task 3.23 - Further research on sink rates of different line weighting regimes	General	10,000	0	10,000
2014-05	AC8 Core	Task 3.29 - Investigate safety issues related to the use of different line weighting options	General	15,000	16,526	-1,526
2016-01	MoP5	Task 3.1 - Implementation of RFMO interaction plan	General	30,000	30,000	0
2017-04	AC9 Core	Task 2.4. Update ACAP Species Assessments		4,000	0	4,000
2017-05	AC9 Core	Task 2.5. Translate updates to Species Assessments and ACAP guidelines into Spanish and French		10,000	0	10,000
2017-01	MoP5	Task 3.1 - Implementation of RFMO interaction plan	General	30,000	23,923	6,077
2017-03	AC9 Core	Task 3.5 - Update fact sheet on line weighting PLLF and develop new fact sheets for HSDs	General	10,000	11,060	-1,060
2017-02	AC9 Core	Task 3.8 - Extend flyback studies to consider 80g weights and tear-outs	General	10,000	10,000	0
2017-06	AC9 Core	Task 3.9 Review and update the prioritisation framework for at-sea threats	General	5,000	0	5,000
2017-07	AC9 Core	Task 5.13 Update analysis of overlaps of distributions of albatrosses and petrels with fisheries managed by RFMOs	General	10,000	0	10,000
2017-08	AC10 Core	Task 3.6 Investigate the barriers and drivers in the uptake of best practice seabird bycatch mitigation measures	General	10,000	0	10,000
2017-09	AC10 Core	Task 5.12 Develop a guide on removing entangled seabirds from nets	General	2,000	0	2,000
SF 1-29	New Zealand	Voluntary contribution for sponsorship of delegates	SF1-29	18,667	9,878	8,789
Total Advisory Committee Work Programme Funding				1,835,329	1,614,981	220,348

Summary of Advisory Committee Work Programme Funding				
	Budget	Allocated	Expenditure	Cash Balance
Funding allocated from Special Fund 1	1,230,858	1,193,096	1,079,968	150,889
General Fund allocations - 2010 to 2017 plus \$47,327 from Secondment funds	820,015	623,566	525,135	294,880
Totals	2,050,873	1,816,662	1,605,103	445,769

Advisory Committee Secondment Programme Reconciliation						
Date	Authority	Project Description	Budget	Allocated	Expenditure	Balance
2013	MoP4	Funding for 2013 allocated at MoP4 Jimenez -Overlap of breeding wandering albatrosses	20,392	11,600	11,600	8,792
2014	MoP4	Funding for 2014 allocated at MoP4 Cortes Secondment 2014-04	21,004	11,070	11,070	9,934
2015	MoP4	Funding for 2015 allocated at MoP4 Serafini Secondment 2015-05	21,633	13,000	13,000	8,633
14/03/2015	AC	Transfer of remaining funds to AC Grants Programme	-27,359			
Totals			35,670	35,670	35,670	0

ATTACHMENT 3. Summary of outstanding contributions from ACAP Parties as at 30 June 2017

PARTY	2013	2014	2015	2016	2017	TOTAL
Argentina	0	0	0	1,345	41,228	42,573
Australia	0	0	0	0	0	0
Brazil	0	96	24	24	107,925	108,069
Chile	0	0	0	0	0	0
Ecuador	565	582	600	1,500	1,538	4,785
France	0	0	0	0	17	17
New Zealand	0	0	0	0	0	0
Norway	0	0	0	0	85,723	85,723
Peru	0	0	0	0	3,661	3,661
South Africa	0	0	0	0	0	0
Spain	0	0	0	0	84,084 ^(a)	84,084
United Kingdom	0	0	0	0	118,672	118,672
Uruguay	0	0	0	0	1,817	1,817
Total Outstanding	565	678	624	2,869	444,665	449,401

(a) Payment received on 21 July 2017